

UNIVERSITY STAFF COMMITTEE - MEETING MINUTES

JANUARY 11, 2024 / 1:00 PM – 2:30 PM

GALBRAITH ROOM & TEAMS

Members Present: Sherry Craig, Lisa Crumble, Alex Gray, Jean Hrpcek, Carol Kinsley, Joy Lee, Michele Oakes-Cisler, Loki Lott, April Puryear, Heather Spencer

Members Absent: None

Guests: Jennifer Wagner

Call to Order: 1:02 pm by Sherry Craig

Meeting Minutes Approval for December 14, 2023

Minutes approved unanimously.

Campus/System Updates

Sharonda was not available.

Extended Cabinet Update

Monday was cabinet and shared governance and Tuesday was extended cabinet. Both meetings spoke mainly about reviewing and developing the draft budget contraction process and the guiding principles for decision-making. The strategic budget planning site has been updated with a draft timeline on the budget contraction process. December 31st was the final date for departments to submit budget contractions. January 29th was the last day for VSIP applicants to submit their separation agreement. VSIP numbers: 88 offered, 30 applied, 17 approved. This leaves 30-35 potential position layoffs. They did confirm that if you applied for VSIP and were denied, you will not be laid off. There's a tentative townhall meeting on February 1st to discuss layoffs and the strategic budget planning. Notices to employees identified for layoff will be sent out on February 9th. Separation dates are as early as February 1st for VSIP non-instructional, May 10th for non-instructional layoffs, and May 19th for VSIP faculty and instructional staff. There might be a list of positions shown, but layoffs will not be public knowledge at first. These positions are in addition to the initial pullback of 12%. It was brought up that students needed to hear a positive message about what's happening. Deloitte (the other consulting group) will be reporting their findings soon, no specific date.

Professional Development Luncheon

Kepro is now Acentra and will be sending Susan Keith for an interactive presentation. It will be in the Alumni room on January 25th from 12-2p and a chicken taco buffet will be served. We will do an introduction about the committee and make an announcement about the endowed scholarship fund.

Please RSVP by January 17th. There is also a public meet-and-greet with Chancellor Akey in the Ballroom at 1-3pm on the same day.

Sharepoint Update

We were able to get all files transferred from the old sharepoint to the new site. We are sifting through and trying to reorganize it.

Committee Reports

Regents US Excellence Awards: No news.

Holiday Tree: It's done! 5-6 helpers, took about 30 minutes.

Professional Development Fund: Jean is working on updating the forms to fillable PDFs instead of Qualtrics.

Endowed Scholarship Fund: Will make an announcement at the Professional Development Luncheon.

Community Building/Activities: Will be meeting soon. The intent of this committee is to develop and provide fun activities to build up our staff community on campus.

New Business

No news.

Adjournment:

Motion to adjourn by Lisa Crumble and seconded by Heather Spencer

Meeting adjourned: 1:33 pm

Minutes submitted by: Alex Gray