

UNIVERSITY STAFF COMMITTEE MEETING MINUTES

MARCH 9, 2023 / 1:00 PM – 2:30 PM

GALBRAITH ROOM & TEAMS

Members Present: Katy Aiello, Sherry Craig, Jean Hrpcek, Carol Kinsley, April Puryear, Heather Spencer

Members Absent: Jenni Wagner, Loki Lott, Michele Oakes-Cisler

Guest:

Call to Order: 1:08 pm called to order by Carol Kinsley.

Meeting Minutes Approval for February, 2023

There being no additions or corrections to the minutes, Katy Aiello motioned to approve the minutes for February 9, 2023, as written. April Puryear seconded. Minutes approved by unanimous vote.

Campus Update

Campus update for March 2023 tabled, Scott Menke, not present.

Extended Cabinet Update

Ombudsman: Jonathan Shailor has been appointed to 3-year term (2023-2026) as UW-P first Faculty Ombudsperson. This position supported by the Provost's office, works with faculty on resolving work-related conflicts, disputes or complaints. This is a confidential service that is separate from any formal complaint, grievance, or disciplinary processes.

Trio EOC Grant: UW-P award a \$1.2 million federal grant to establish Educational Opportunity Center (EOC). This is a 5-year grant that will target adult learners in Racine, Kenosha, and Walworth counties in Wisconsin and Lake and McHenry counties in Illinois. Developed to close the equity gaps in degree completion, the primary focus will be on low-income, minority, veteran and 1st gen adult learners.

Campus Financial Report: It was reported out that campus administration is working on a financial report for our campus, it was noted that enrollment is down and the number of high school graduates who enroll in HE is down.

Campus Ticketing System: Audience View, the campus ticketing system for both athletics and fine arts temporarily shut down due to a security breach. UW-P has not been informed of who this breach has impacted or when the system will be secured and up and running.

Youth Compliance Position: UW-P will have a Youth Compliance officer on staff starting March 13, 2023.

Chancellor's Search and Screen Committee

The committee has been named:

Regent Kyle Weatherly will chair the Search and Screen Committee. Adrienne Viramontes, Professor and Department Chair, College of Arts and Humanities, will be the vice chair, she will be joined by UW-P colleagues; Robtrice Brawner, Assistant Professor, College of Natural and Health Sciences; Sergio Correa, Assistant Director of Academic Advising; Thomas Diamond, Student, UW-Parkside; Christopher Moeller, Police Officer University Staff representative) UW-Parkside Police Department; and UW-P Student Regent, Jennifer Staton. Other members of the committee are; Héctor Colón, Regent; Lisa Just, President, South Wisconsin Patient Service Area, Advocate Aurora Health; John Miller, Regent; Ashok Rai, Regent;

Faculty Senate Update

At the 2/21/23 meeting of the faculty senate. a Concentration in Ecology and Evolution in biological sciences passed.

Proposal for New Online Collaborative Post-Baccalaureate Health Information Management Certificate Program, a collaborative program has also been approved.

There was a resolution to rescind voting rights for "centers", they are run different than a "department", have different needs and would not have representation. This resolution failed to pass.

HR Policy Update

Pay Progression and Promotion: Sheronda Glass has sent an email to the committee letting them know that the policy for Promotion has been passed but the Pay Progression policy has not yet been approved.

Upcoming Awards – Regent's Excellence

The committee reports that no nominations have been received as of 3/9/23. Submissions are due to system by 5/5/23

US Distinguished Service

Loki Lott and Jean Hrpcek are leading this committee and noted that the call for nominations will be sent out to campus soon.

HLC Visit

UW-P HLC page can be found at <https://www.uwp.edu/explore/aboutuwp/hlc2023/>

The University Staff committee members have received an invitation to attend the Governance Meeting with the HLC auditors. Carol shared the potential questions they may ask with the committee; they can also be found at the website noted above.

Budget

The university staff professional development funds have historically rolled over from year to year. This year with the budget cuts, it is not known if the excess funds will need to be returned or carried over to

the next fiscal year. The committee co-chairs will be attending a governance budget discussion on 3/28/23; they asked the committee to consider this: if we are given an option, how much would we “offer” to give back?

Please encourage your university staff colleagues to apply for professional development funds.

New Business

University Staff SharePoint site: Discussion regarding the University Staff Committee’s use of SharePoint, there appear to be a couple of them from different committee leadership. Some of the sites are hard to access and/or find. It was discussed that a new site on the new SharePoint through teams should be created, content from the other sites can be migrated over. Sherry will look into this.

Adjournment:

Motion to adjourn by April Puryear and seconded by Katie Aiello.

Meeting adjourned: 2:07 pm

Minutes submitted by: Jean Hrpcek