



Office for Human Research Protections  
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Rockville, Maryland 20852  
Telephone: 301-496-7005  
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March 17, 2004

Rebecca R. Martin, DPA  
Provost  
University of Wisconsin-Parkside  
900 Woods Road  
Kenosha, WI 53141-2000

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Dear Sir or Madam:

The Office for Human Research Protections (OHRP) has approved the Federalwide Assurance (FWA) submitted by your institution. The identification number assigned to your institution's FWA is FWA00000109. This number will be required on certain forms; e.g., for certification of IRB review to funding authorities. A copy of the approved FWA is enclosed. Please be sure that any party within your institution that may have an interest in this document also receives a copy.

Your institution's FWA is approved for a period of 3 years, and must be renewed prior to the expiration date to keep it active. Any change (update) in the information provided in your FWA should be submitted to OHRP when the change occurs. To renew or update the FWA, please submit the FWA form, marking it appropriately in the upper right-hand corner as either a renewal or an update. Renewals and updates may be faxed to OHRP at (301) 402-0527.

Human subjects research for which this FWA applies may not be initiated at your institution until the research is reviewed by one of the institutional review boards (IRB) designated on your FWA. Your institution is responsible for ensuring that all collaborators on federally-conducted or -supported human subjects research, that is not otherwise exempt, have an assurance of compliance approved by OHRP or another OHRP acceptable means of assuring compliance (e.g., Unaffiliated Investigator Agreement).

The Terms of Assurance set out your institution's responsibilities for protecting human subjects in research, as well as the procedures that will be used to ensure these protections. If at any time you have any question about your FWA, please contact OHRP. For your information, federal regulations, policies, and guidance on the conduct of human subjects research may be found on the OHRP website at <http://ohrp.osophs.dhhs.gov/>.

Sincerely,

Janice Ferrara Walden, CIP  
Team Leader – Assurances/IRB Registrations  
Division of Policy and Assurances