

# ADVISING & CAREER CENTER STUDENT EMPLOYMENT APPLICATION

Position Applied For: \_\_\_\_\_

Name: \_\_\_\_\_ Date: \_\_\_\_\_  
Last First Middle

Address: \_\_\_\_\_  
Street City State Zip Code

Telephone: \_\_\_\_\_ UWP Email: \_\_\_\_\_ Student Status \_\_\_\_\_ GPA \_\_\_\_\_

Have you ever worked at Parkside before?  Yes  No Salary \_\_\_\_\_

Which Department? \_\_\_\_\_ Supervisor \_\_\_\_\_

Are you still employed there? \_\_\_\_\_ Will you still work there? \_\_\_\_\_

How many hours can you work for the Advising & Career Center? \_\_\_\_\_ Do you have work study? \_\_\_\_\_

Can you work: Summer yes \_\_\_ no \_\_\_ Semester breaks yes \_\_\_ no \_\_\_

Office Skills (Ex: Microsoft Office) \_\_\_\_\_

Previous Employment \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

Employed from \_\_\_\_\_ to \_\_\_\_\_ Reason for leaving \_\_\_\_\_

Duties performed \_\_\_\_\_

May we contact previous employers? Yes \_\_\_ No \_\_\_

Previous Employment \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

Employed from \_\_\_\_\_ to \_\_\_\_\_ Reason for leaving \_\_\_\_\_

Duties performed \_\_\_\_\_

May we contact previous employers? Yes \_\_\_ No \_\_\_

List times you would NOT be available to work

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
8:00AM					
8:30AM					
9:00AM					
9:30AM					
10:00AM					
10:30AM					
11:00AM					
11:30AM					
NOON	No classes- activities		No classes- activities		No classes- activities
12:30PM					
1:00PM					
1:30PM					
2:00PM					
2:30PM					
3:00PM					
3:30PM					
4:00PM					
4:30PM					
5:00PM					
5:30PM					
6:00PM					