

Role of the “Point Person” In A Strategic Plan

- Ensure that goals and action plans are identified clearly in the plan document. Make sure they are complete with measures.

- Help clarify who is responsible for what ,at the goal level

- Connect people who are working on this Strategic Direction (you are the ideas “go to” person)

- Monitor progress on a regular basis with work teams etc. Prepare them for quarterly check ins.

- Help get the priority moving if it gets stuck (sometimes a blog helps)

- Report on progress each quarter, or whenever asked by the Chancellor and others

- Assist with updating dashboard quarterly