



## 2008 SUMMER ARTS AND CRAFTS FESTIVAL INFORMATION

Please read the following information carefully before completing the application

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### GENERAL INFORMATION

On **Saturday, June 28, 2008**, the University of Wisconsin-Parkside will host its 18th annual Summer Arts and Crafts Festival. The event is sponsored by

UW-Parkside Music Department. All proceeds benefit the UW-Parkside Music Scholarship Fund. Several musical events will take place during the festival. Refreshments will also be available. The location will be the east side of the building complex on the UW-Parkside campus in Kenosha, WI. The time of the festival will be 10:00 a.m. to 4:00 p.m. Set-up time is from 6:00 a.m. to 10:00 a.m. The entire exhibition area is outdoors. This event will be held rain or shine. Exhibit entry fees are non-refundable.

### EXHIBITOR GUIDELINES

Each exhibitor will be assigned an area 10' wide and 10' deep. All other materials will be the responsibility of individual exhibitors. No electrical outlets will be available. Hand-made articles such as paintings, pottery, sculpture, jewelry, prints, photography, needlework, batik, macramé, woodworking, etc. are welcome at the UW-Parkside Arts and Crafts Festival. Items priced less than \$100 are excellent sellers.

### **ABSOLUTELY NO MANUFACTURED, OR IMPORTED GOODS, COSMETICS, PREPARED FOOD, PURCHASED OR SECOND HAND ITEMS WILL BE ALLOWED.**

Applications will be accepted until the festival is full. Additional exhibitor information will be mailed before the event. Exhibitors may erect a canopy or tent to cover their presentations in the event of inclement weather. However, exhibitors must remain within the limits of the established spaces at all times. One 10' x 10' tent only. Depth behind booth can be used for extra supplies, but if you plan to put up a second or third tent you need to buy two or three spaces. Please come prepared to load and unload your merchandise. Only a limited amount of help is available. After unloading, vehicles must be moved to an assigned parking space.

### FEES AND APPLICATION PROCESS

The required fee for all exhibitors is \$100 for the event. Entry fees are non-refundable. There is no rain date. To enter the festival, return the attached form with the required fee. It is important to be as descriptive and specific as possible in characterizing the work to be exhibited. A total of 200 exhibitor spaces are available. Exhibitors whose presentations are consistent with the "Exhibitor Guidelines" (see above) will be accepted and assigned spaces on a first come, first served basis. You will receive an acceptance postcard prior to the event.

The coordinator of the Arts and Crafts Festival may reject applications for the following reasons:

1. the presentation does not conform to the guidelines as set forth in this brochure or
2. the exhibitor did not follow guidelines at previous craft festival
3. entries within a given category are being limited to insure a balance of various media presented at the festival.
4. Applicants who are not accepted will have their undeposited checks returned promptly. **Application deadline is May 17, 2008.** There will be a \$25 per booth fee for late applications if space is available after this date.

If you have any questions, call Jennifer Filippone (262) 595-2581, or e-mail [filippon@uwp.edu](mailto:filippon@uwp.edu)

# 2008 SUMMER ARTS AND CRAFTS FESTIVAL APPLICATION



YOUR NAME (Please print) \_\_\_\_\_

BUSINESS NAME (if applicable) \_\_\_\_\_

STREET ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_

HOME PHONE ( ) \_\_\_\_\_ WORK PHONE ( ) \_\_\_\_\_

CELL PHONE ( ) \_\_\_\_\_ EMAIL ADDRESS \_\_\_\_\_

LICENSE # OF VEHICLE TO BE PARKED \_\_\_\_\_ STATE OF ISSUE \_\_\_\_\_

IF YOU WISH THE SAME BOOTH AS LAST YEAR PLEASE INCLUDE BOOTH NUMBER \_\_\_\_\_

We will try to accommodate you if the booth is not already assigned.

PLEASE CHECK THE APPROPRIATE ART FORM (s) or describe the exhibit in the space below:

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> ceramics, pottery, clay, porcelain | <input type="checkbox"/> basketry        | <input type="checkbox"/> stained glass/glass products |
| <input type="checkbox"/> woodwork                           | <input type="checkbox"/> metals, jewelry | <input type="checkbox"/> sculpture                    |
| <input type="checkbox"/> paintings                          | <input type="checkbox"/> photography     | <input type="checkbox"/> knitting, crochet, lace      |
| <input type="checkbox"/> quilting, weaving, needlework      | <input type="checkbox"/> leather         | <input type="checkbox"/> other (describe work below)  |

Please list items to be exhibited and price ranges. Be specific, i.e., if your items range from \$5 to \$150, list exactly which items sell for \$5, which items sell for \$150 and give examples of prices in between. *Continue on reverse side of paper if necessary.*

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**This application must be accompanied by your \$100 exhibitor fee.** Applications will be accepted until the festival is full. If you apply after **May 17, 2008**, there is a \$25.00 late fee per booth. You will receive an acceptance postcard upon receipt of completed application and exhibitor fees. Further information will be sent at the end of May.

## MAIL TO:

*University of Wisconsin-Parkside, Music Department, 900 Wood Road, Box 2000, Kenosha, WI 53141-2000*

**REMEMBER TO ENCLOSE YOUR NON-REFUNDABLE \$100 FEE WITH THIS APPLICATION!**

**DO NOT WRITE BELOW THIS LINE**

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DATE RECEIVED \_\_\_\_\_ CHECK NUMBER \_\_\_\_\_ CHECK AMOUNT \_\_\_\_\_

NAME ON CHECK \_\_\_\_\_ EXHIBITOR NAME \_\_\_\_\_

APPLICATION NUMBER(S) \_\_\_\_\_ BOOTH NUMBER(S) \_\_\_\_\_

POSTCARD \_\_\_\_\_ '07 BOOTH #(S) \_\_\_\_\_