



UW-Parkside –Residence Life Missing Student Notification Form

Before completing this form, here are some questions for you to consider:

1. Do you believe they are a threat to themselves or to others? If so, contact University Police immediately.
2. Has the resident been gone for a long enough period of time that you believe they are missing?
3. Have you contacted the location/place where they most recently had been?
4. Have you tried to contact them through various means, e.g. cell phone, text, email, Facebook, etc.?
5. Have you contacted other friends or relatives who may know where they are?

Name of missing resident _____

Campus address and cell phone of missing resident? _____

How long have they been missing? _____

Where were they supposed to have been?(Visiting a friend, family, on a trip, out partying, ect.) _____

When were they supposed to have returned? _____

What have you done to locate them? _____

Other people you contacted (provide any information you know):

Name	Phone	Email address

Other information that you think would be helpful for us to know _____

Your name _____ Your cell phone # _____

Your campus / local address _____

I understand that completing this form, University Police may be notified as well as either the resident’s parent/guardian if the are under 18 OR their emergency contact if they are over 18.

Your signature _____ Date _____

Complete this form and turn it into your Hall Director. Thank you.