

BACKSTAGE POLICIES

1. After first call, for either cast or crew, no one is allowed backstage or in the
2. Greenroom except cast, crewmembers, and theatre arts faculty.
3. Only Actors, wardrobe/make-up crew and involved theatre arts faculty members are allowed in the dressing rooms or dressing space.
4. There is no eating, smoking, or drinking (except water) in costume.
5. Actors should not be in costume prior to half hour call, unless specified to do so.
6. Production members, cast, and crewmembers are not allowed in the lobby or audience area when audience members are present.
7. No personal music is allowed in any backstage area unless the individual has quiet and personal headphones.
8. The house manager in the lobby will handle pre-show flowers and gifts. Please direct visitors to the lobby.
9. Actors and crewmembers are expected to clean their personal space before leaving any performance. Actors are expected to clean make-up tables, hang up all costumes and costume pieces, and deposit laundry to be washed in the proper receptacles.
10. Actors may not leave the theatre in any costume, costume accessories or theatrical make-up (including temporary hair color).
11. All ushers for productions will meet in the lobby. They should be instructed to do so.
12. No one may come onstage or into any backstage area after the performance, unless the stage manager has cleared the space and the visit has been approved.
13. Visitors who wish to come backstage after the performance should be instructed to meet their hosts in the Greenroom only.(To clarify, a “visitor” is any individual who is not directly involved with the production or performance; “good friends” are still “visitors” and must comply with the Backstage Policy.)