



Student Organization E-MAIL ACCOUNT AUTHORIZATION FORM

Return to: University Activities Office, Student Center, L104

Organization: _____ Date: _____

Organization Email Address: _____ @ uwp.edu

This account should be used for administrative purposes, for example, to update members of distribution list on reservation edits, catering quotes, etc.

Please add the following officer(s), advisor(s), and/or member(s) to our distribution list for emails:

	Name	Officer	Advisor	Member	Email Address
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					

Organization President

Print Name *Signature* *Date*

Advisor

Print Name *Signature* *Date*

Office Use Only **Received**

Process Date: _____

Processed by: _____