

NEW Junior/Senior Recital Guidelines and Procedures

Junior and senior recitals are required of all students in the Performance Concentration and optional for all other music majors. A junior recital is defined as a half recital (30 minutes of music); a senior recital is defined as a full recital (1 hour of music). A half recital must be combined with another student's half recital.

The process for planning a recital is as follows:

1. Planning: Student must discuss a proposed recital program with applied teacher. He/she must also secure an accompanist (if applicable) and negotiate accompanist fee. **Deadline: no less than one semester prior to the recital performance.**
2. Recital date/time/location: The student must schedule a recital date, time, and location with Karen Sorensen in the Fine Arts Office, CA 285. The student is responsible for making sure this date works for both the applied teacher and the accompanist. CART 118 is available for student use without a fee. Recitals cannot be scheduled during the last month of the semester. **Deadline: prior to submission of recital proposal.**
3. Recital Proposal: A complete recital program proposal must be submitted to the faculty for approval. The following information must be included in this proposal in order to be considered: name(s) and instrument(s) of student performer(s); name of accompanist (if applicable); date, time, and location of performance; and titles, composers, and composers' dates of works to be performed, listed in performance order. This proposal must be typed (see sample proposal, attached) and handed in to Karen Sorensen in the Fine Arts Office, CA 285. **Deadline: must be submitted and approved in the semester prior to the recital performance.**
4. Dress Rehearsal: The student performer is allowed one (1) two-hour rehearsal in the performing space prior to performance. The student is responsible for scheduling a date/time for this rehearsal with Karen Sorensen in the Fine Arts Office, CA 285. The student is also responsible for making sure all involved parties, including applied teacher, are able to attend the rehearsal(s). **Deadline: no later than one month prior to recital performance.**
5. Programs and posters: The student is responsible for collecting all program information, including titles, composers and their dates, English translations for vocal pieces and brief notes. Programs will be printed by the music department, and students must supply all program information on a computer disk or by email to sorensen@uwp.edu (see attached sample program). Posters will be printed and posted by the music department. **Deadline: Three weeks prior to recital performance.**
6. Contract: the student must read, complete and sign a Performance Recital Contract with Karen Sorensen in the Fine Arts Office, CA 285. Fees may be applicable. **Deadline: During the first two weeks of the semester.**

Other Information:

- Student may not schedule a senior recital in the same semester as student teaching assignment
- Student is still required to perform a jury at the end of the semester of the scheduled jury
- Recitals may only be performed at on-campus locations
- Student performer is expected to pay the accompanist for his/her services
- Student may contact the Music Club president if he/she wants a reception following the recital.
- Student must be concurrently enrolled in Applied Music and MUS 497 (Senior Recital)
- Junior and Senior recitals must be scheduled at least one semester apart

Deadlines Overview

Planning

Deadline: no less than one semester prior to the recital performance.

Recital Date and Time

Deadline: prior to submission of recital proposal.

Recital Proposal

Deadline: must be submitted and approved in the semester prior to the recital performance.

Dress Rehearsal

Deadline: no later than one month prior to recital performance.

Programs and Posters

Deadline: Three weeks prior to recital performance.

Contract

Deadline: During the first two weeks of the semester

Junior/Senior Recital Application

Name: _____ Application Date: _____
Email: _____ Phone: _____
Instrument: _____ Current Applied Level: _____

Music Major Concentration: _____
(If you have not designated a concentration indicate "none")

Instructor: _____ Signature: _____

Accompanist (if needed): _____

Dates:

(All following dates must first be secured with the Music Office)

Proposed Recital Date: _____

Proposed Recital Preview Date: _____

Proposed Dress Recital Date: _____

Program:

Please attach a typed program to this form. (Review recital guidelines for more information).

FOR STAFF AND FACULTY USE ONLY

Dates approved: YES NO Staff Initials: _____ Date: _____

Program Approved: YES NO Chair Initials: _____ Date: _____

Comments: _____

Student Notification Date: _____

Staff Initials: _____

Contract

Name

Instrument

Accompanist

Performance Date

Place

Dress Rehearsal Date

Program must be attached to this contract (no handwritten programs will be accepted)

Date Received in office

Receive By

Cancellation

Cancellation of the Recital (Junior or Senior) will be understood as a breach of this contract. Music students will be assessed a \$100 fee in their Parkside Account for the breach of this contract.

I have read and understood the above instructions regarding Planning, Program, Dates and Fees. I will comply with all the rule and regulations of this contract agreement.

Signed _____ Date _____

Name and Last Name PRINT _____