

HOW TO REGISTER

Registering is quick and easy! Select the option most convenient for you.

- Online – www.upw.edu/ce
- Phone – 262-595-3340
- Mail UW-Parkside, Continuing Education 900 Wood Road P.O. Box 2000 Kenosha, WI 53141-2000
- In-Person – (advance registration only) UW-Parkside, Continuing Education Tallent Hall 8:00 am-4:30 pm

Ask us a question at – continuing.ed@uwp.edu

Registration Form

Payment must accompany all registrations and be mailed at least two weeks before the start of the course for processing. Group registrations please complete one form per person and submit with course payment.

Last Name: _____ First Name: _____

Address: _____ City/St/Zip: _____

Home Phone: _____ Work/Cell Phone: _____

Email: _____
 (Print clearly. Event confirmation and information is sent to this email address.)

Course Name	Beginning Date	Fee

Total _____

Cancellation/Refund Policy: A full refund is issued to participants if they university cancels an event for any reason. You may also choose to cancel your registration at least 5 business days prior to the start of the event for a refund event fee, minus a \$5.00 processing fee. No refunds will be issued if notice is not provided at least 5 business days prior to the event.

Please check: I have read and agree to the terms of the Cancellation/Refund Policy.

Payment Method: Check or money order (made payable to UW-Parkside)
 MasterCard/Visa/Discover/American Express

Credit Card #: _____

Expiration Date: _____ Signature: _____