



UNIVERSITY OF WISCONSIN-PARKSIDE
**24th Annual
Summer Arts & Crafts Festival
Saturday, June 28, 2014**

**Sponsored by the UW-Parkside Music Department
Proceeds benefit the UW-Parkside Music Scholarship Fund**

Please read the following information carefully before completing the application.

GENERAL INFORMATION - The Summer Arts & Crafts Festival is sponsored by the UW-Parkside Music Department. All proceeds benefit the UW-Parkside Music Scholarship Fund. Several musical events will take place during the festival. The festival will be located on the grounds of the UW-Parkside campus in Kenosha, WI. The time of the festival will be 10:00 a.m. to 4:00 p.m. Set-up time is from 6:00 a.m. to 10:00 a.m. The entire exhibition area is outdoors. This event will be held rain or shine. Exhibit entry fees are non-refundable.

EXHIBITOR GUIDELINES – Each exhibitor will be assigned an area 10' wide by 10' deep. All other materials will be the responsibility of individual exhibitors. No electrical outlets will be available. Hand-made articles ONLY such as paintings, pottery, sculpture, jewelry, prints, photography, needlework, woodworking, etc., are welcome at the UW-Parkside Arts and Crafts Festival. Items priced less than \$100 are excellent sellers.

DISTINGUISHED CRAFTERS RAFFLE – A Distinguished Crafters Raffle will be held from 10 a.m. to 3 p.m. All proceeds support the UW-Parkside Music Department scholarships. You are invited to contribute your work to the raffle. The piece you donate will be labeled with your name and booth number so patrons will be able to identify you in the festival. Also, you will receive a sign identifying you as a contributor. You may indicate your interest in being part of this raffle by checking the appropriate box on the application form. Thank you for your support.

**ABSOLUTELY NO MANUFACTURED OR IMPORTED GOODS.
NO FOOD FOR ON-SITE CONSUMPTION. NO PURCHASED OR SECOND-HAND ITEMS WILL BE ALLOWED.**

Applications will be accepted until the festival is full. Additional exhibitor information will be mailed before the event. Exhibitors may erect a canopy or tent to cover their presentation in the event of inclement weather. However, exhibitors must remain within the limits of the established space at all times. **One 10' x 10' space only per registration fee. A 3-foot depth behind booth can be used for extra supplies only – not for display or selling.** If you plan on using more than one 10' x 10' area, you must pay for the additional space. Please come prepared to load and unload your merchandise. Only a limited amount of help is available. After unloading, vehicles must be moved to an assigned parking area and exhibitor parking permits must be displayed at all times.

FEES AND APPLICATION PROCESS – The required fee for all exhibitors is \$100 for the event. Entry fees are non-refundable. There is no rain date. To register for the festival, return the application form with the required fee. It is important to be as descriptive and specific as possible in characterizing the work to be exhibited. A total of 200 exhibitor spaces are available. Exhibitors whose presentations are consistent with the "Exhibitor Guidelines" (see above) will be accepted and assigned spaces on a first come, first served basis. You will receive an acceptance postcard prior to the event.

The coordinator of the Arts and Crafts Festival may reject applications for the following reasons:

1. The presentation does not conform to the guidelines as set forth in this document or
2. Entries within a given category are being limited to insure a balance of various media presented at the festival
3. Applicants who are not accepted will have their deposit checks returned promptly. **Application deadline is May 28, 2014.** There will be a \$25 per booth fee for late applications if space is available after this date.

For more information, contact Jennifer Filippone (262) 595-2581, or email jennifer.filippone@uwp.edu

2014

UW-PARKSIDE SUMMER ARTS AND CRAFTS FESTIVAL APPLICATION

YOUR NAME (please print): _____

BUSINESS NAME (if applicable) _____

STREET ADDRESS _____

CITY _____ STATE _____ ZIP CODE _____

HOME PHONE () _____ WORK PHONE () _____

CELL PHONE () _____ EMAIL ADDRESS _____

LICENSE # OF VEHICLE TO BE PARKED _____ STATE OF ISSUE _____

EXHIBITOR FEE IS \$100 PER BOOTHSAPCE BEFORE 5/28/14 DEADLINE. HOW MANY SPACES? 1 2 3 OTHER _____

IF AVAILABLE, WOULD YOU LIKE THE SAME SPACE AS LAST YEAR? YES, MY 2013 BOOTH # WAS: _____ NO

CHECK ENCLOSED, or VISA MASTERCARD DISCOVER

CARDHOLDER NAME _____

CARD # _____ CVV: _____ EXP DATE: _____

CHECK THE APPROPRIATE ART FORM(S) OR DESCRIBE THE EXHIBIT IN THE SPACE BELOW:

<input type="checkbox"/>	CERAMICS, POTTERY, CLAY	<input type="checkbox"/>	BASKETRY	<input type="checkbox"/>	STAINED GLASS/GLASS
<input type="checkbox"/>	WOODWORK	<input type="checkbox"/>	JEWELRY	<input type="checkbox"/>	YARD/LAWN ART
<input type="checkbox"/>	PAINTINGS	<input type="checkbox"/>	CLOTHING	<input type="checkbox"/>	KNITTING, CROCHET, LACE
<input type="checkbox"/>	QUILTING, WEAVING, NEEDLEWK	<input type="checkbox"/>	PHOTOGRAPHY	<input type="checkbox"/>	OTHER. DESCRIBE WORK BELOW:

LIST ITEMS TO BE EXHIBITED AND PRICE RANGES. CONTINUE ON REVERSE SIDE OF PAPER IF NECESSARY: _____

NEW! LIST RAFFLE ITEM: _____ VALUE OF RAFFLE ITEM: _____

Please drop off your raffle item at the raffle tent by 9:00 a.m.

MAIL APPLICATION TO: Jennifer Filippone, University of Wisconsin-Parkside, Music Department, 900 Wood Road, Box 2000, Kenosha, WI 53141-2000. Remember you must enclose your non-refundable \$100 fee with this application.

MAKE CHECKS PAYABLE TO: UW-Parkside Music Department

DO NOT WRITE BELOW THIS LINE

CHECK OR CREDIT DATE RECD _____ CHECK DATE: _____ CHECK NUMBER _____ CHECK AMT _____

EXHIBITOR LAST NAME _____ FIRST NAME _____

NAME ON CHECK (IF DIFFERENT THAN EXHIBITOR) _____

CREDIT CARD AUTHORIZATION # _____

APPLICATION NUMBER(S) _____ BOOTH NUMBERS(S) _____ POSTCARD SENT _____

The University of Wisconsin-Parkside, its officers, employees and agents are NOT liable for property belonging to you which may be lost, stolen, or damaged in any way wherever this may occur on the premises.