

## Credit “Transfer Back” Form for AAS Degree Completion

**UW-Parkside Policy:** UW-College students are strongly encouraged to complete the Associate of Arts and Science (AAS) degree prior to transfer. The AAS from UW Colleges with at least 45 transferrable credits satisfies *general education requirements* at UW-Parkside. Students may still need to complete the diversity requirement, foreign language requirement, and pre-requisite coursework or math/English/science coursework for specific majors/degrees.

**UW-Colleges Policy:** Per UW-Colleges Senate Institutional Curricular Policy #101, students may transfer to another institution and “transfer back” up to 24 credits to earn their Associate of Arts and Science degree from a UW-Colleges campus. Students must satisfy the following requirements:

- A. A minimum of 60 credits is required. When completing these 60 credits, students must earn at least 36 of the 60 credits at their UW-Colleges campus
- B. A student must have a cumulative grade point average (GPA) of 2.0 earned at the UW-Colleges and a 2.0 overall GPA in credits applied to the AAS degree.
- C. The UW-Colleges General Education Requirements must be fulfilled.

Full Name: \_\_\_\_\_ UW-Colleges ID #: \_\_\_\_\_

Address: \_\_\_\_\_ UW-Parkside ID #: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Preferred Email: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Credit “transfer back” steps to be completed by student:

- Apply and gain admission to UW-Parkside.
- Meet with a UW-Colleges advisor to determine what credits/courses are still needed for AAS degree completion. They will complete the back side of this form, keep a copy in your advising file, and provide you with a copy for UW-Parkside.
- Meet with a UW-Parkside transfer coordinator/advisor and select appropriate courses for your major and AAS completion. *Providing a copy of this form may be necessary.*
- Enroll in approved courses at UW-Parkside.
- Meet with a UW-Colleges advisor to complete the AAS degree graduation application.
- Upon successful completion of approved courses at UW-Parkside, send your official UW-Parkside transcript (with grades) to your UW-Colleges campus. It is suggested that you call/email your UW-Colleges advisor to alert them to be on “watch” for the transcript.
- Once the AAS degree has been posted to your UW-Colleges transcript, have your official UW-Colleges transcript sent to UW-Parkside. *It is preferred that the transcript be sent electronically.*

Preliminary Approval from UW-Parkside	Intended Major: _____ Transfer Coordinator at UW-Parkside: _____ Approval Signature from UW-Parkside: _____ Date Approved: _____			
Preliminary Approval from UW-Colleges Campus	Student is deficient in the following AAS breadth requirements: <ul style="list-style-type: none"> <li><input type="checkbox"/> ENG Core (ENG 102)</li> <li><input type="checkbox"/> MAT Core (MAT 108/110/124)</li> <li><input type="checkbox"/> ___ Natural Science/Math Science (NS/MS) Credits</li> <li><input type="checkbox"/> Lab Science (LS) Requirement</li> <li><input type="checkbox"/> ___ Humanities (HU) Credits</li> <li><input type="checkbox"/> ___ Fine Arts (FA) Credits</li> <li><input type="checkbox"/> ___ Social Science (SS) Credits</li> <li><input type="checkbox"/> ___ Application &amp; Performance (AP) Credits</li> <li><input type="checkbox"/> ___ General Elective Credits to bring total to 60</li> <li><input type="checkbox"/> ___ Ethnic Studies (ES) Credits</li> <li><input type="checkbox"/> ___ Interdisciplinary Studies (IS) Credits</li> </ul> Advisor at UW-Colleges: _____ Approval Signature from UW-Colleges: _____ Date Approved: _____			
Course Approval	UW-Parkside Course	UW-Colleges Transfer Equivalency	What breadth requirement will this course satisfy?	Number of Credits
Final Approval	<ul style="list-style-type: none"> <li><input type="checkbox"/> AAS Degree Graduation Application Received, Date: _____</li> <li><input type="checkbox"/> UW-Parkside Transcripts Received by UW-Colleges, Date: _____</li> <li><input type="checkbox"/> AAS Degree Posted to UW-Colleges Transcript*, Date: _____</li> </ul> <p style="margin-left: 40px;">*Student is responsible for sending final UW-Colleges transcript to UW-Parkside</p>			