

Organizational Structure/Committees

Here are some questions from UW Extension to assess organizational structure of committees. Answer yes, no or don't know.

1. Do committees
 - a. have a clear statement of purpose?
 - b. have clear written goals and objectives?
 - c. function?
 - d. have specific roles and responsibilities that all members of the organization understand?
2. Are the committee structure and membership reviewed annually for their relevancy?
3. Do committee meetings
 - a. have agendas announced in advance?
 - b. follow those agendas?
 - c. proceed efficiently and effectively?
4. Do terms of office provide for stable yet renewing leadership?
5. Are events carefully planned to meet the needs of the diverse membership?
6. Are suggestions solicited and acted upon when made?

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