

2020-2021

INDEPENDENT STUDENT VERIFICATION WORKSHEET

IVER

Your Financial Aid application has been selected for review in a process called Verification. We will compare information from your FAFSA data with a signed copy of this form and other financial documents you submit. The law says we have the right to ask for this information before awarding federal aid. If needed, we will make corrections to your FAFSA electronically.

INSTRUCTIONS:

1. Complete all sections of this worksheet in **FULL-PRINT NEATLY**. Illegible forms will not be processed.
2. Students that filed taxes in 2018 must provide 2018 Federal tax information to our office as part of the verification process. Tax information can be provided in one of three ways:
 - a. Log on to www.fafsa.gov and link 2018 federal tax information into the FAFSA using the "IRS Data Retrieval Tool"
 - b. Submit a signed copy of 2018 federal tax return
 - c. Request a copy of 2018 federal tax transcript via irs.gov. Requested transcripts must be sent to a home address.
3. All W-2's and Schedules, including Schedule Cs (if self-employed) or a "Wage and Income Transcript" from the IRS, must be included.
4. Students who were NOT REQUIRED to file taxes in 2018 must complete IRS form 4506-T, and submit the form to the IRS requesting confirmation of non-tax filing status.
 - a. If the 4506-T is attempted, but no response is received, please contact our office for next steps.
5. To be eligible for Federal and State aid programs, verification documents must be submitted to the Office of Scholarships and Financial Aid prior to your last date of attendance for the academic year (2020-2021).

A. Independent Student Information

		XXX-XX-			
Student First Name	Last Name	Social Security Number	Date of Birth		
			()		
Address	City	State	ZIP	Phone Number	

B. Independent Student Household Confirmation

List ALL the people in your household, only if the items listed below apply along with their relationship to you and their ages. If any household member is attending college at least half time between July 1, 2020 and June 30, 2021, please indicate the school. Attach additional pages if necessary. Members of your household should include:

- Yourself and your spouse
- Your children/spouse's children (even if they don't live with you) if:
 - You will provide more than half of their support from July 1, 2020 through June 30, 2021
 - They are under 24 years of age and are not married
- Other people if they live with you and you will be providing more than half of their support from July 1, 2020 to June 30, 2021
- **Please fill out completely, and sign (2nd page), or it will delay the verification and award process**

Full Names (yours and household members)	Age	Relationship	College
		<i>Me, the student</i>	<i>UW-Parkside</i>

*Attach additional pages if necessary

C. Student's Income Information to be verified

Check a box below which best describes your tax filing status for 2018. If you had earnings in 2018, you MUST also provide copies of your 2018 W-2's and/or Schedules, including Schedule Cs (if self-employed).

- a) I filed a 2018 Federal IRS Tax Return
- I have included all of my 2018 W-2's and/or Schedules, including Schedule Cs (if self-employed).
 - I am submitting my 2018 Federal Tax information via:
 2018 IRS Tax Transcript/Tax Return (**SIGNED**) Used the IRS Data Retrieval Tool in the FAFSA
- b) I had earnings in 2018, but was not required to file a 2018 Federal IRS Tax Return
- I have included copies of all of my 2018 W-2's
 - I am submitting the **IRS Verification of Non-Filing Letter** confirming non-tax filing status for 2018
- c) I was not employed in 2018 and was not required to file a 2018 Federal IRS Tax Return
- I am submitting the **IRS Verification of Non-Filing Letter** confirming non-tax filing status for 2018

D. Spouse (if married) Income Information to be verified

Check here if you are not married and skip to section E

Check a box below which best describes your spouse's tax filing status for 2018. If your spouse had earnings in 2018, you MUST also provide copies of his/her 2018 W-2's and/or Schedules, including Schedule Cs (if self-employed), with this form. **If you married in 2019, you must provide your new spouse's tax information for 2018.**

- a) My spouse filed a 2018 Federal IRS Tax Return and is included in my tax information (married-filed joint)
- I have included all of my spouse's 2018 W-2's and/or Schedules, including Schedule Cs (if self-employed).
- b) My spouse filed taxes in 2018, but is NOT included on my 2018 tax information (filed separate or single)
- I have included all of my spouse's 2018 W-2's and/or Schedules, including Schedule Cs (if self-employed)
 - I am submitting my spouse's 2018 IRS Tax Transcript/Tax Return (**SIGNED**)
- c) My spouse had earnings in 2018, but was not required to file a 2018 Federal Tax Return.
- I have included all of my spouse's 2018 W-2's
 - I am submitting the **IRS Verification of Non-Filing Letter** confirming my spouse's non-tax filing status for 2018
- d) My spouse was not employed in 2018 and was not required to file a 2018 Federal Tax Return
- I am submitting the **IRS Verification of Non-Filing Letter** confirming my spouse's non-tax filing status for 2018

E. Signature

By signing this worksheet, you certify that all the information reported on it is complete and correct. The student is required to sign. (**No typed signatures accepted**)

Student Signature

Date

WARNING: If you purposely provide false or misleading information on this worksheet, you may be fined, sentenced to jail, or both.

IMPORTANT NOTE: The verification process can take up to four weeks to complete. Paperwork received within four weeks of the start of the semester may result in late fees due to unpaid tuition. It is in your best interest to submit your paperwork as early as possible.

**Submit this form to: OFFICE OF SCHOLARSHIPS & FINANCIAL AID
900 Wood Road, Kenosha, WI 53141
Fax: 262-595-2216**