ADVANCE APPROVAL FOR PROPOSED TRANSFER CREDITS

Student Information:
Please Print

Name: ___________________________ Student ID: ___________________________ Date: _____________
UWP Email: ______________________ Phone: ___________________________
Major: __________________________ Minor: __________________________

It is university policy that once you are a student at UW-Parkside permission is required to take courses at another institution and transfer them to UW-Parkside. UW-Parkside does not guarantee transferability of credits unless this advanced approval has been granted. Courses cannot be taken Pass/Fail or Credit/No Credit; they must be graded. It is the student’s responsibility to comply with university and department transfer and graduation requirement policies. See Summary of Credit Rules in the current university catalog for pertinent university policy information. It is also the student’s responsibility to have an official transcript sent from the institution listed below to UW-Parkside immediately following the end of the term in which the course has been completed.

Course Information:
One course per form; Submit course description from institution’s catalog/website or copy of appropriate TIS page with this form.

<table>
<thead>
<tr>
<th>College/University:</th>
<th>Location (City, State):</th>
<th>Dept/Course #:</th>
<th>Course Title:</th>
<th>Credits:</th>
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Year & Term of Intended Enrollment: __________________________________________
Reason for taking the course off campus: __________________________________________

Only courses fulfilling a need/requirement toward a degree/program will be approved.
Submit this request to the Office of Admissions-New Student Services in SC D105. Please allow up to 14 business days for processing. Form will be returned to your UW-Parkside email address

PORTION BELOW TO BE COMPLETED BY UWP STAFF:

General Education Requirement
Approved by Admissions Office: ___________________________
Specific area intended: ___________________________
Comment: ___________________________

Skills Requirement (Reading/Writing, Math)
Approved by Admissions Office: ___________________________
Specific area intended: ___________________________
Comment: ___________________________
Equivalent UWP course: ___________________________

Foreign Language Graduation Requirement
Equivalent UWP course: ___________________________
Comment: ___________________________

Major/Minor/Concentration Requirement
Equivalent UWP course: ___________________________
Comment: ___________________________
Department Elective: ___________________________

Nursing Requirement
Equivalent UWP course: ___________________________
Comment: ___________________________
Equivalent UW-Mil course: ___________________________
Department Elective: ___________________________

Repeat of a UW-Parkside Course
Equivalent UWP course: ___________________________
Comment: ___________________________

General Elective (Does not fulfill any requirement; does count toward 120 credits required for degree)
Equivalent UWP course: ___________________________
Comment: ___________________________

Denied:

OFFICE USE ONLY: DATE APPROVAL EXPIRES: ___________________________

Distribution: Student Office of Admissions Academic Department
Revised 04/7/2014 JC