

SUMMER CAMP & CONFERENCE INFO 2020

EMS Number

Office Use

The information you provide below will be used to develop your camp/conference agreement for the summer of 2020. Please be as complete and accurate as possible. All dates will be considered only tentative until a completed/signed contract is in our possession. Thank you for your attention and cooperation.

Name of Organization _____

Contact Person _____ **On-Site Contact** _____

Address _____ Email Address: _____

Phone Number _____ Fax Number: _____

Estimated Number of Participants and Staff: Residents _____ Commuters _____

Check In: Date _____ Time _____ **Check Out:** Date _____ Time _____

First Meal: Date _____ Meal (circle one) Breakfast Lunch Dinner

Last Meal: Date _____ Meal (circle one) Breakfast Lunch Dinner

Breakfast- _____ to _____ am Lunch- _____ to _____ pm Dinner- _____ to _____

Residence facility of camp will be determined by Housing & Residence Life staff. (All residents under 18 years of will be housed in Ranger Hall.)

Residents: _____ Female Double Occupancy Room _____ Female Single Room
_____ Male Double Occupancy Room _____ Male Single Room
_____ Co-ed/Family

All camps will be assigned a residence lodging room to be used as a sick/infirmary room charged at a weekly rate. This room cannot be used as a lodging room. This is following State and County regulations.

Linen: Yes _____ No _____ Number of Parking Permits Needed _____

Blanket sheets, pillow and towels are supplied only with linen for an additional per person charge.

Facilities/Meeting Rooms Needed _____

Special Equipment Needed _____

Other/Comments _____

RETURN TO THE UW-P CONFERENCE & EVENT SERVICES TO RESERVE YOUR DATES

In person: Administrative Office on level 2, L209, of the Student Center

Email: reservations@uwp.edu

Mail: UW-Parkside, Student Center L209, 900 Wood Road/PO Box 2000, Kenosha, WI 53141-2000