



Office of the Provost

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Dear Faculty and Instructional Staff,

As previously announced, we will be using an online system for administering student course evaluations for spring 2020 courses. A separate message has been sent to deans and department chairs with more detailed information about implementation. None of the information collected this term will be used in merit, promotion, tenure, or renewal evaluations.

We seek your assistance with reminding students to complete the evaluations. Students will be notified by e-mail beginning on May 3 that the evaluations are open. They access the evaluation system via SOLAR. They will receive automated e-mail reminders, but it would help if you also remind them through Canvas or whatever communication tools you are using.

Thanks,

Gary

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