

Colleagues,

Thank you for your patience as we have worked for the last few weeks to make classroom assignments and establish protocols for in-person classes.

Due to the diligent work of Facilities Management Staff and the Registrar's Office, modified capacities have been established for all general purpose classrooms and classroom assignments have been made accordingly for all but a handful of fall classes. Please check your classroom assignments in SOLAR as they are likely to have changed over the last couple of weeks. Note also that some classes have been moved to rooms in the Student Center, including the Cinema and the ballrooms. Those room numbers are listed below.

One other note about classrooms. Approximately 40 general purpose classrooms have not been assigned to any classes because the modified room capacities are too low to make them very useful. We plan to make a couple of these rooms in each building available for reservations for faculty and staff who would like to schedule "socially distanced" office hours or similar activities in spaces that are larger than their own offices. We will release that list of rooms and the reservation process shortly. The rest of the unused rooms will be available for student use. Most students will have a combination of face-to-face and online classes in their schedules, and it is likely they will need space on campus to engage in the online classes.

Also, an update on the face covering policy. As you may recall, we purchased a number of clear face shields and some of you have been experimenting with them. We were informed just this morning by the Kenosha County Public Health Director that wearing a face shield does not comply with the Governor's executive order regarding face coverings. If you wish to wear a face shield, a mask must also be worn under it. Apologies for that bit of confusion.

Finally, please review the attached document. In it, we have tried to anticipate most of the questions that we know you have about fall semester classes.

If you have any additional questions, and there are sure to be lots of them, reply to the Provost's Office account (or send them to Julie at [julie.lee@uwp.edu](mailto:julie.lee@uwp.edu) and me, Gary at [woodg@uwp.edu](mailto:woodg@uwp.edu)) and we will make sure they are forwarded to the appropriate person or department.

Here is the list of Student Center room numbers.

SCTR	D120	Cinema
SCTR	L112	Walnut
SCTR	L114	Oak
SCTR	L116	Ballroom A
SCTR	L118	Ballroom B
SCTR	L121	Hickory
SCTR	L125	Spruce
SCTR	L127	Poplar

SCTR	L202	Birch
SCTR	L207	Maple

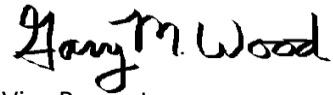
Sincerely,

Rob Ducoffe, Ph.D.



Provost & Vice Chancellor  
Academic & Student Affairs

Gary M. Wood, Ph.D.



Vice Provost  
Academic Affairs