



NOTICE OF WORTHLESS CHECK  
AND  
DEMAND FOR PAYMENT

PLEASE TAKE NOTICE that your check # \_\_\_\_\_ in the amount of \$ \_\_\_\_\_  
dated \_\_\_\_\_ drawn on \_\_\_\_\_ which you submitted for  
payment of \_\_\_\_\_ to the UW Parkside  
has been returned and dishonored for the reason:

**DEMAND IS HEREBY MADE FOR THE PAYMENT OF THE ABOVE MENTIONED CHECK.**  
It is imperative that you take steps to rectify the situation as soon as possible. Enclosed please find the notice from the bank and a copy of your check.  
Payment by cash, money order, or cashier's check should be made at the Cashier's Office, TALLENT HALL. The amount due to clear this check plus the \$20.00 returned check fee is now \$ \_\_\_\_\_.  
**STUDENTS:** A HOLD will remain on your records until replacement payment is made.

***Failure to pay this balance within ten days after the receipt of this notice may result in the filing of criminal charges against you.***

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**Notice of Penalty**

Pursuant to the provisions of sec.943.24 WIS.STATS., a person who issues a check for less than \$2,500 and at the time of issuance intended said check not to be paid is guilty of a Class A misdemeanor. A conviction for a Class A misdemeanor may be punishable by a fine of up to \$10,000, imprisonment up to 9 months, or both.  
A person who issues a check for more than \$2,500 or whoever within a 90 day period issues more than one check which aggregates to \$2,500 or more and at the time of issuance intended said check not to be paid is guilty of a Class I felony. A conviction for a Class I felony may carry a fee of up to \$10,000, imprisonment up to three years and 6 months, or both.

According to the laws of the State of Wisconsin, it is prima facie evidence that a person at the time the check or other order was issued or presented, intended that it should not be paid if; the person did not have an account with the drawee or did not have sufficient funds or credit with the drawee and **failed within 5 days** after receiving written notice of non-payment or dishonor to pay the check or other order.

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Notice dated this day of \_\_\_\_\_

By: \_\_\_\_\_