What is D2L?

Desire2Learn (D2L) is the University of Wisconsin-Parkside’s online course management system. D2L provides students with an interface for accessing the content of their courses, including the syllabus, course calendars, lessons, an assignment dropbox, quizzes, discussion forums and much more.

NOTE: Only classes from those instructors who are utilizing D2L will appear in your class list.

How do I get to D2L and login?

It's easy! D2L can be accessed directly through the UWP homepage. www.uwp.edu

1. Simply click “logins” from the menu bar at the top of the homepage.

2. Click on “D2L” under the logins and tools heading. This will get you to our login options.

3. Since you are a student of the University of Wisconsin-Parkside, you are considered a UWP user and NOT a guest, therefore, click on the green button.
4. In order to login, you will use your username and password attached to your email. When typing in your username, remember that it is only the alpha-numeric characters that precede @ in your email address and the password is the same as your email.

**NOTE:** If you change your email password at any time, your D2L password will change simultaneously as they are synchronized.

**UWP Portal Page**

After logging in, you will come to your UWP portal page. From your portal you can manage your profile, utilize the storage locker and navigate to your current D2L courses.

**NOTE:** There is also a news feed for relevant information regarding D2L updates, outages, etc.

**Complete your profile**

1. Click the dropdown menu at the top right by “your name”.
2. Select “profile”.
3. Complete your user profile and do NOT forget to save.
What is the locker?

The Locker tool is a personal document storage space within D2L's Learning Environment and is created automatically for all D2L users. Instructors and students may upload files from their computers and may create HTML files in their personal locker space. The Locker tool is on the upper left navigation bar on the My Home page (Portal) and in most D2L courses at UWP.

Locker Types

Personal

- Created automatically for all users in D2L
- Files in your personal locker are private; only you are able to see your documents
- You may make documents public if you choose
- Documents in your personal lockers are not course-specific
- You may create folders in your locker to organize your documents if you wish

Group

- Created when instructors set up group lockers for small groups in D2L courses; not automatically created
- Group locker space is course-specific and allows students to share documents with group members
- Any member of the group may upload and modify files in group lockers
- The "Modified by" column displays the name of the last person who worked on the file
- The "Last modified" column displays the date and time the document was uploaded to or created in the locker
- Documents in group lockers cannot be made public
How do I access MY COURSES?

There are two ways to access your active courses from your D2L portal page. It is important to remember that not every course will be in D2L by default. Only the courses designed by their instructor to utilize the learning management system will be in D2L. Those courses in the system can be accessed in the menu bar at the top left or through the built-in widget.

**Menu Bar**

1. Click the dropdown menu at the top left by "select a course".

2. Only the courses that you are currently enrolled in will be displayed.

**Course Widget**

1. Click the dropdown menu on the right of the “My Courses” widget heading.

2. Only the D2L courses that you are currently enrolled in will be displayed.

**NOTE:** Be sure to expand the menus (downward) by clicking the arrows to see all available options.
Where do I go for D2L help?

Contact Information:

- Visit the Technology Help Desk in Comm Arts 120
- Call the Technology Help Desk: 262-595-2444
- Visit our D2L team in Wyllie D108
- Email us: d2l@uwp.edu
- Fill out the D2L support form

Useful tips to remember before contacting support:

- Make sure you are using the latest version of your internet browser. If you are having issues, try another browser. Mozilla Firefox, Chrome, Internet Explorer and Safari are most often used by UWP students.

- If you cannot find a class from your portal page, check with your instructor to see if it is a D2L course and when the course is to begin. The course will not appear in your portal until the class begin date unless otherwise specified by an instructor.

- While looking for information within your portal, make sure the dropdown menu has been selected to view all options.

Too much to read? Watch the video tutorial.

http://www.youtube.com/watch?v=R7t3iHS7LqM

Enhancing Teaching and Learning through Technology