Importing ranger mail into outlook 2010

Open Outlook

Click File on the top left

In the info tab, click +add account

Choose to manually configure and click next
Choose Internet mail and click next

For User Information

Insert your name

For E-mail address put in your User ID@rangers.uwp.edu

For Server Information

For account type choose IMAP

Incoming and outgoing mail servers are both pod51010.outlook.com

For Logon Information

User Name is your email address so again it’s User ID@rangers.uwp.edu

Password is the one that was set for your Ranger mail, either thru activation or active directory.
Click More Settings on the bottom right
Go to the Outgoing Server Tab and Make sure the box below is checked.
Click the advanced tab and fill in the settings as listed below

Imap 993, SSL

SMTP 587, TLS

Click OK to accept

Click Next to test it, if the password is the proper one, will login and the account will be on Outlook.

Once created Outlook will download all your email and contacts.

Next step is to create a pst file which you can use to backup your mail.
In the Home tab choose New Item,

Choose More Items and Outlook Data File
Name the file whatever you like

Congratulations, you've now backed up your email. You can now link the file in any email program that sees .pst files.