

## **UNIVERSITY STAFF COMMITTEE MEETING MINUTES**

THURSDAY, APRIL 9, 2020 / 1:00 PM – 2:30 PM

VIA WEBEX

MINUTES INCLUDES EMAIL FOLLOW UP

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**Members Present:** Katy Aiello, Bob Grieshaber, Carol Kinsley, April Puryear, Amanda Welbon, Ashi Yusuf

**Members Absent:** Amy Chostner, Patrick Fonk, Beverly Graves, Julie Lee, Cindy Sobczak

**Call to Order:** 1:03 pm by Ashi

### **Meeting Minutes March 12, 2020**

Amanda moved to approve the March 12 meeting minutes, 2<sup>nd</sup> by April, the motion passes unanimously. Carol will upload approved minutes into SharePoint.

### **Election**

Due to working from home, there haven't been any committee meetings for the Election. Katy will work on it. Amy C may be able to assist as she has the files Amy Bobylak used last year.

### **Distinguished University Staff Service Awards**

Neither Cindy nor Beverly were in attendance. Ashi will send them an email after this meeting

**Update – Minutes from post meeting Emails:** Cindy pointed out that there are University Staff who are not following email during the shutdown, and holding it at this time when all people may not have a fair say would be sending the wrong message to employees. As many people were in favor, Ashi motioned to postpone the Distinguished Service awards. Email vote was taken the motion passed 10-0-1.

### **Professional Development Lunch & Learn Event**

Because the campus is closed due to COVID-19 and we don't know when it will open, there was discussion about postponing the Lunch and Learn event. Katy motioned to postpone the event, 2<sup>nd</sup> by Carol, motioned passed 6-0-0.

## **UW Shared Governance Meetings**

Ashi and Amy called in to the morning meeting. All of the discussion was about COVID-19 and the campus closures. They were unable to connect to the afternoon meeting.

## **COVID-19 Questions**

There was an update regarding the COVID-19 leave available to employees. Employees are encouraged to use the leave if they need it for childcare, their own illness, caring for others or have lack of available work.

## **New Business**

April asked about send a reminder email about the Professional Development Fund. There are likely few opportunities to use the funds at this time. There was discussion, and it was decided to roll any remaining funds into next year.

**Adjournment:** At 1:31 the meeting was adjourned.

Minutes submitted by: Carol Kinsley, Secretary