

## **UNIVERSITY STAFF COMMITTEE MEETING MINUTES**

THURSDAY, FEBRUARY 13, 2020 / 1:00 PM – 2:30 PM

FACULTY STAFF CONFERENCE ROOM, WYLLIE 247

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**Members Present:** Katy Aiello, Patrick Fonk, Bob Grieshaber, Carol Kinsley, Julie Lee, April Puryear, Cindy Sobczak, Amanda Welbon, Ashi Yusuf

**Members Absent:** Amy Chostner, Beverly Graves

**Call to Order:** 1:06 pm by Ashi

### **Meeting Minutes January 9, 2020**

Katy moved to approve the January 9 meeting minutes, 2<sup>nd</sup> by Julie, the motion passes unanimously. Carol will upload approved minutes into SharePoint.

### **Madison Joint Governance Meeting update – Friday, January 31**

No one was able to attend the meeting in Madison. Amy was going to call in, so her report is tabled for next meeting.

Additionally, Ashi has not yet received the minutes for the meeting. After approval, minutes are posted at <https://www.wisconsin.edu/uwsa/shared-governance/uwsa-university-staff-shared-governance/meetings/>

### **Intro Meeting**

This was tabled until the next meeting

### **Professional Development Lunch & Learn Event**

This was tabled until the next meeting

### **Distinguished Service Awards**

Cindy will contact Beverly so they can email out the requests for nominations. Julie also volunteered to assist.

After the Distinguished Service Award process is complete, it will be time for elections. Katy is chairing the Elections Committee. Terms will be ending for Patrick, Bob, April and Katy.

## **UW Shared Governance Meetings**

Ashi and Amy are scheduled to attend the March 13<sup>th</sup> meeting. Ashi and Cindy will be attending the May 1<sup>st</sup> meeting. Car has been reserved for both days.

## **New Business**

Katy received 3<sup>rd</sup> party info about a possible employee grievance. While no actual employee came forward, there was still discussion about employee's rights. Cindy found UW System policies on their website which we should be referring to when asked.

Carol presented an update of the budget, \$446.75 has been spent in supplies for the "Ask Me" program. The \$1,250 in Executive Stipends were mistakenly taken from the employees' departmental budgets. April with process the Salary expense transfer to move the charges to 120220.

**Adjournment:** At 1:50, Katy motioned to adjourn, seconded by Cindy, all were in favor.

Minutes submitted by: Carol Kinsley, Secretary