

UNIVERSITY STAFF COMMITTEE MEETING MINUTES

THURSDAY, JANUARY 9, 2020 / 1:00 PM – 2:30 PM

FACULTY STAFF CONFERENCE ROOM, WYLLIE 247

Members Present: Katy Aiello, Amy Chostner, Beverly Graves, Bob Grieshaber, Carol Kinsley, April Puryear, Cindy Sobczak, Amanda Welbon, Ashi Yusuf

Members Absent: Patrick Fonk, Julie Lee

Call to Order: 1:08 pm by Amy

Meeting Minutes November 14, 2019

Katy moved to approve the November 14 meeting minutes, 2nd by Amanda, the motion passes unanimously. Carol will upload approved minutes into SharePoint.

Madison Joint Governance Meeting update – Friday, December 13

No one was able to attend the meeting in Madison. Amy had a recap from other Campuses' Reps who attended. Most of the meeting was a discussion of the search and screen to replace President Ray Cross. There was still concern of about the lack of campus and governance group involvement in the search process. But the Search Committee has been finalized; so, at this point, University Staff should participate in open forums, monitor the Search and Screen webpage and provide feedback when given the opportunity.

Policy Updates

Amy has reviewed the UPS Grievance policy. She made only minor grammatical corrections. She will send out the new policy for review. If anyone has any changes, they should let Amy know. We would then need to vote on the change, which then goes to HR and the Chancellor for approval.

Professional Development Lunch & Learn Event

Amy has checked to see what dates the Ballroom would be available. Both Wednesday, May 27 and June 3 are available. There was concern people won't be here May 27 as it is the same week as Memorial Day. Amy will plan for June 3. She will also talk to Murat to get quotes for food. She will be

meeting with her subcommittee of Julie and Amanda. Katy asked if we could again have parking permits as a door prize.

Amy also asked about having a semi-annual lunch for new university staff employees so they can get acquainted with University Staff Committee and what we do. It could be a professional development event and should cost less than \$200 per luncheon. There was some discussion as to whether it is an acceptable use of 102 funds. Amy will check with Business Services as to the appropriateness.

Committee Assignments

The University Staff Committee has several subcommittees. Following is the list of newly appointed sub-committee chairs and committee members:

Elections Committee – Katy (chair)

Distinguished Service Awards – Beverly (chair), Cindy

Holiday Tree – Julie

Ask Me – April (chair), Amanda, Marian Garcia

Professional Development Event (formerly Classy Breakfast) – Amy (chair), Amanda, Julie

Professional Development Fund – April (chair), Carol, Kurt Bergendahl, Jean Hrpcek

UW Shared Governance Meetings

Neither Ashi nor Amy can attend the January 31 meeting in Madison, but Cindy can go. Others will check their calendars to go along with Cindy. Amy & Ashi should be able to attend the March 13 and May 1 meetings.

New Business

Bob has ordered sharps containers for restrooms in the Sports & Activity Center and Tallent Hall. Then every building will have at least 1 set of restrooms with sharps containers. Bob asked for feedback as to whether that is sufficient. All agreed that it is not safe to have people disposing of needles in the open trash, that secured containers are better. Bob will ask about funding for more containers. Also, Bob said they are starting a new program to have Floor Captains in every building who will be trained to take the lead in the event of an emergency. They will be having 1-hour long trainings soon.

Holiday Tree take down reminder

There was a very good turnout for the decorating on Friday, November 22. The cookies and cocoa may have helped encourage people to participate. An email reminder has been sent for the un-decorate party on January 10. Bob reminded everyone of the safety precautions for using the ladder and brought along a reaching tool to assist.

Adjournment: At 2:28, Katy motioned to adjourn, seconded by Amy, all were in favor.

Minutes submitted by: Carol Kinsley, Secretary