# UWPlogo0901UW-Parkside Search & Screen

# Request to On-Campus Interview Form

Date:       Department:

Position:

To date total # of applications received:
To date number of applicants meeting required qualifications:

**Candidates selected for interview**  (additional candidates may be added on another sheet)

**Name, address, phone # & email** **Justification for Interview**

Search Committee Chair

Signature:       Date:

Executive Committee Chair (Faculty Search)

Signature:       Date:

Dean

Signature:       Date:

Director of Human Resources
Signature:       Date:

Hiring Authority

Signature:       Date:

**IMPORTANT: Must include or attach contact information (phone, address & email) for each candidate listed on the form.**