

Advanced Online Instructor Workshop (AOW)

Combining group and individual sessions, instructors will redesign or improve a mature online course to be submitted for a full Quality Matters (QM) review.

I. Workshop Goals

There are 4 primary goals of the Advanced Online Instructor Workshop (AOW):

- i. Expose experienced online faculty to pedagogical techniques and instructional strategies to improve their online courses;
- ii. Prepare mature courses¹ to be submitted for a full external Quality Matters review (QM);
- iii. Train experienced online faculty on the use of the Quality Matters rubric;
- iv. Develop collaborations with existing UW-Parkside certified QM Peer Reviewers and the Instructional Design staff in Innovations in Learning.

Note: The third goal may contribute to the expansion of certified UW-Parkside QM reviewers.

II. Workshop Structure

The AOW will be a mixture of face-to-face instruction and collaboration, self-paced learning, and individual consultation with an assigned Quality Matters Peer Reviewer. Independent work will have f-2-f sessions top launch and complete the workshop. It will occur during the month of July with a completion date the first week in August.

III. Description of Individual Components

Pre Workshop Requirement: Completion of the APQMR Workshop

All workshop participants must complete the Applying the Quality Matters Rubric (APQMR) online workshop prior to the start of the AOW. This 2-week workshop is offered online through Quality Matters and requires about 6-8 hours of work per week. New APQMR sessions begin every Monday. Simply pick your session and the Provost's office will enroll you. Participants will then use the QM rubric to perform a self-review their course.

AOW Kickoff:

- Monday, July 8th (9:00-12:00)
- Tuesday, July 9th (9:00-12:00) Collaboration with UW-P QM Peer Reviewer.
- The kickoff sessions will be an opportunity for face-to-face instruction, collaboration, peer feedback, and reflection. These sessions will be held in the Learning Technology Lab (Wyllie D103). Breakfast will be provided.

AOW Self-Pace/ Consultation

Instructors will work directly with an assigned QM Peer Reviewer who will have also applied the QM rubric to their course. That collaboration will guide strategies, tools, and best practices to improve their online course. Throughout the review process they should feel free to consult

¹ Mature courses: an online course that has been taught at least 3 times.



with the Innovations in Learning team who can assist with design and technical solutions based upon sound pedagogical principles.

AOW Finale

On Monday, August 5th (9:00-11:00 a.m.) Participants will share their course as it will be submitted to QM. They will discuss any significant edits made and the rationale for those editing changes. The purpose in identifying major revisions is to solicit feedback and share course design solutions. We will conclude the workshop with a discussion of possible next steps of becoming a certified QM Peer Reviewer. Breakfast will be provided.

AOW QM Course Submission

Following the AOW, revised courses will be submitted for an external QM review. To receive the AOW stipend, faculty must have their courses ready for submission within 60 days of the end of the AOW.

IV. Participant Information

Number of participants: 6-8

Prerequisites:

1. Instructors must have completed the Applying the Quality Matters Rubric (APQMR) workshop prior to the start of the AOW
2. Instructors must have significant experience with online teaching
3. Instructors must be teaching or have taught a mature online course
4. Instructors must commit to submitting their online course for a full external QM review

Application

Participants will submit an application to be considered for participation in the AOW. The application should include a narrative of prior experiences with online teaching, identification of the course that they will be revising with a rationale for the decision, and the approval of the department chair.

Compensation

Participants will receive a \$1,500 stipend for participating in the workshop (which includes the submission of their course for a QM review) and a \$1,000 stipend for successfully passing an external QM review.