

Important Steps for New International Students

IMPORTANT Obtain DUO Two-Step Authentication to connect to university technology

- <https://www.uwp.edu/explore/offices/campustechnologyservices/two-step.cfm>
- Problems with Duo? Email University Tech Bar for help: techbar@uwp.edu

Regularly check your Parkside email account for important information!

All university correspondence will be through this account

Review costs & complete Financial Sponsorship Forms

- Degree-seeking students: <https://www.uwp.edu/international/upload/Financial-Sponsorship-Form-fillable.pdf>
- One-semester Exchange Students: <https://www.uwp.edu/apply/admissions/international/upload/Financial-Sponsorship-Form-Exchange-Students-Fillable-2.pdf>

Note: [Parkside International scholarships](#) are determined for degree seeking students upon admission (\$2000-\$6000 annually)

Submit copy of your passport

- Email copy of your passport to admissions@uwp.edu

Receive I-20 Student Visa Document (or D5-2019 for One-Semester Exchange Students)

- Once file is complete, I-20 Certificate of Eligibility for Non Immigrant will be emailed. Exchange student DS-2019's will be mailed.

Pay your SEVIS I-90 Fee (Save your receipt)

- Once I-20 is issued, pay your SEVIS fee at <https://fmjfee.com/i901fee/index.html>

Submit your DS-160 Non immigrant Visa application to schedule a visa appointment

- <https://ceac.state.gov/GenNIV/Default.aspx>

Obtain visa appointment with your nearest US Consulate

- Prepare by reading: <https://www.uwp.edu/international/upload/Ten-Points-for-Visa-Interview.pdf>
- Inform the ISS/SA Office of your visa outcome (received/denied) by emailing international@uwp.edu

Complete Campus Housing Application - Late applications result in fewer options

- <https://www.uwp.edu/live/offices/residencelife/contractprocess.cfm>
- If you have problems with this application, please email: housing@uwp.edu

Bachelor Level Only: Sign up for New Student Orientation and take the Placement Test (computer based)

- The Placement test is required by of all international freshmen undergraduates before course registration (Not required for Exchange)
- Register for **New Student Orientation** & the **Placement Test** at uwp.edu/orientation

Plan to arrive in time for New Student/International Orientation August 29-31

- Plan arrival for August 26-28, 2023
- Inform ISS/SA (international@uwp.edu) of your flight information to obtain arrival support (transportation, early lodging, etc.)

Email Academic Advisor to discuss Course Registration - Late registration seriously limits course availability

- Bachelor Level: Identify Advisor for Your Academic Major: <https://www.uwp.edu/learn/academicsupport/advising.cfm>
- Bachelor students must register for Navigate Advising Software: <https://www.uwp.edu/currentstudent/navigate.cfm>
- Master Level: Work with the Academic Advisor of your graduate program for course scheduling.

Paying your bill to Parkside

- Students bills are charged each semester after course registration. Bills are due on the 10th day of the semester
- Bills include separate charges for tuition, housing, food plans, and int'l, new student, segregated fees and mandatory health insurance
- Make payments via Your SOLAR account from banks around the world. Log into SOLAR, select the make payment option and you will be automatically directed to our payment processor "Transact."
- Alternatively, the Parkside bank "Educators Credit Union" (Routing # 275981378) allows new students to register for an immediate account into which funds can be electronically wired.

Major in you.

Please return this form to:
UW-Parkside International Student Services
900 Wood Road
Kenosha, WI 53144 USA
karin.basken@uwp.edu

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