

**UNCOVERING AN ALTERNATIVE HISTORICAL NARRATIVE  
TEACHER LEADER POSITION DESCRIPTION  
SUMMER 2020**

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**POSITION SUMMARY**

The **Teacher Leader** position is a *voluntary* paid position held during the Uncovering Alternative Histories place-based experiential (PBE) learning trips to Chicago, IL and St. Louis, MO during the summer of 2020 through the Presidential Academy program hosted by the College of Social Sciences and Professional Studies. The Teacher Leader will be responsible for students in their assigned small groups during PBE trips. Teachers must be participants of the Uncovering Alternative Histories Presidential Academy in order to be a teacher leader.

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**RESPONSIBILITIES**

Teacher Leaders will:

- Arrive at UWP 30 minutes prior to departure time for PBE to assist with logistical management
- Be responsible for a small group of students during the PBE trips in Chicago and St. Louis
- Conduct a meeting with assigned students to introduce yourself, explain your role, and ensure that the students understand the expectations/consequences of breaking the code of conduct and the rules of the program prior to the first PBE trip
- Ensure assigned students are on the bus and ready for departure at assigned times throughout the day
- Manage student participants (not other teacher participants) exiting and entering buses, learning sites, rest stops, restaurants, and other locations during PBE trips
- Encourage questions and lead discussion among the small group during PBE trips
- Facilitate questions regarding the logistics of the PBE trips
- Assist with hotel check-in/check-out at the hotel in St. Louis, MO
- Ensure students are in their hotel rooms at the designated times each evening while in St. Louis
- Ensure students wake for breakfast in the morning and are ready to begin the day while in St. Louis, MO
- Ensure assigned students have been picked up or boarded university sponsored transportation at the end of the day. If not picked up with 15 minutes of arrival to campus notify program leaders.
- Report any violation of rules during PBE trips to UWP program leaders
- Maintain professional standards in regard to the relationship with the students. The program leaders will discuss standard operating procedure concerning conduct between teacher leaders and participating students at the orientation meeting
- Not be lodged in the same hotel room as students, nor will they be responsible for their assigned students during the overnight periods.

**PBE TRIP DETAILS**

Friday, July 17, 2020. Visit various educational sites in Chicago, IL

Tuesday, July 21 – Thursday, July 23, 2020. Visit various educational sites in St. Louis, MO

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**QUALIFICATIONS**

REQUIRED

- Admitted participant of the Uncovering Alternative Histories Presidential Academy during summer 2020
- Successfully pass a criminal background check