

UNCOVERING AN ALTERNATIVE HISTORICAL NARRATIVE

UW-Parkside Application Instructions

UNIVERSITY OF WISCONSIN

PARKSIDE

This guide contains detailed steps on how to apply online to participate in the Uncovering and Historical Narrative summer program at UW-Parkside.

All students must complete this application in order to officially enroll in the program and course.

How to Get Started:

- Navigate to apply.wisconsin.edu in your web browser and click “Register as a new user” button.
 - **NOTE: If you have applied to a UW institution before for a concurrent enrollment course you SHOULD use that account login information in the Existing User area rather than completing a new user account.**
 - To recover your username and/or password, use one of the following options:
 - Use the “I can’t remember my login ID and/or I can’t remember my password: options
 - Call UW Help at (800)442-6459. Staff members are available to assist applicants Monday – Friday from 8am – 6pm

The screenshot shows the top of the application page with a purple maintenance banner. Below it are three main sections: a dark red box with a checklist icon and the text 'REGISTER OR LOG IN TO ACCESS THE APPLICATION', a white box for 'NEW USER' with a person icon and a 'Register' button, and a white box for 'EXISTING USER' with input fields for 'Login ID' and 'Password', a 'Login' button, and two links: 'I can't remember my login ID' and 'I can't remember my password'.

▲ The online admission application will be unavailable for system maintenance on Sunday, March 17, starting at about 8 A.M. Central Time (US and Canada).

REGISTER OR LOG IN TO ACCESS THE APPLICATION

NEW USER

Register now and start the admission process.

Register

EXISTING USER

Login ID: (case sensitive)

Password:

Login

[I can't remember my login ID](#)

[I can't remember my password](#)

UNIVERSITY OF WISCONSIN ONLINE ADMISSION APPLICATION - REGISTRATION

Do not use the symbols 'less than' (<), 'greater than' (>) or double dashes (-).

Your login id is case sensitive.

Login ID *

Passwords must contain:
* between 6 and 20 characters
* at least one uppercase letter
* at least one lowercase letter
* at least one number

Password *

Confirm Password *

Please only use an email address that you are able to maintain throughout the application process. In addition, the email address you provide cannot already be in use on this website.

E-Mail Address

Re-type E-Mail Address

Secret Question *

Secret Answer *

First Name *

Last (Family) Name *

Date of birth *
Month/Day/Year / /

* Required Fields

Fill out the required fields on the user registration form.

Record your login ID and password somewhere safe. You can use this application as your starting point in the future.

Click register when complete.

CREATE APPLICATION CHANGE PASSWORD CAMPUS INFO

UNIVERSITY OF WISCONSIN ONLINE APPLICATION

Welcome, [redacted]

Thank you for registering on our site. To begin an admission application, click the 'Create a new application' link. You do not have to complete the application all at once, you can login again to continue working on and submit your application.

Unsubmitted Applications

We automatically delete unsubmitted applications when the selected term is no longer available as determined by the campus. When you create a new application, your most recent answers will be pre-filled.

No unsubmitted applications found. Click the link to [create a new application](#).

Submitted Applications

No applications have been submitted yet.

Click "create a new application" link.

CREATE APPLICATION - INITIAL QUESTIONS

High School/Secondary School/GED/HSED/Home Schooled:

Not yet completed (no high school diploma/HSED/GED yet)

Already graduated (have high school diploma/HSED/GED)

Next >>

Click "not yet completed" button.

CREATE APPLICATION - INITIAL QUESTIONS

Post-Secondary Education:

No college courses

Some college courses [taken or will take before enrollment - do not include AP, IB, or CLEP courses]

<< Previous Next >>

Click the appropriate button.

CREATE APPLICATION - INITIAL QUESTIONS

Reason for Applying:

- Undergraduate Degree, Certification or Certificate
You want to take undergraduate-level courses to complete an associate (2 year) degree, bachelor's degree, certification or an undergraduate-level certificate (high school diploma or equivalent required).
- Special/Non-degree
You want to take college courses while still enrolled in high school, or after you graduate but you are not seeking a degree, certification or certificate.

<< Previous Next >>

You are a Special/ Non-degree student.

CREATE APPLICATION - INITIAL QUESTIONS

Applying To

UW-Parkside

- Notes
- UW-Madison special/nondegree applicants should apply using the **UW-Madison special/non-degree application**.

<< Previous Next >>

You are applying to UW-Parkside

CREATE APPLICATION - INITIAL QUESTIONS
UW-PARKSIDE

Citizenship:

Are you a U.S. Citizen?

- Yes
- No
- Other

<< Previous Next >>

Chose the appropriate button.

CREATE APPLICATION - INITIAL QUESTIONS
UW-PARKSIDE SPECIAL/NON-DEGREE

Reason for Applying: ?

- High School Special/Early College Credit Program/PACC
- Undergraduate Special/Visitor Student (not seeking a degree from UW-Parkside)

<< Previous Next >>

You are a High School Special

CREATE APPLICATION - INITIAL QUESTIONS
UW-PARKSIDE

Applying As: ?

- High School Special
- Early College Credit Program
- Parkside Access to College Credit (PACC)

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Next >>

You are a High School Special

CREATE APPLICATION - INITIAL QUESTIONS
UW-PARKSIDE

Semester or Term you Plan to Enter:

Summer 2019 (May-August) ▾

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Next >>

You are applying for summer 2019

CREATE APPLICATION - INITIAL QUESTIONS

Summary:

High School/Secondary School/Equivalent:	Not yet completed (no high school diploma/HSED/GED yet)
Post-Secondary Education:	No college courses
Primary Reason for Applying:	Special/Non-degree
Applying to:	UW-Parkside
U.S. Citizen:	Yes
U.S. Visa Type:	<i>not applicable</i>
Will apply for student visa:	<i>not applicable</i>
Reason for Applying:	High School Special/Early College Credit Program/PACC
Applying As:	High School Special
Term:	Summer 2019 (May-August)

Please review the above information and ensure that it is correct before continuing.

Based on the above answers, you will fill out the following application:

Parkside, Special

Select "Continue" to prepare your application and proceed.

<< Previous

Continue >>

Review and click Continue

SAVE & CLOSE	START OVER (RETAIN DATA)	PRINT	SUBMIT
UNDERGRAD SPECIAL STUDENT APPLICATION - SUMMER 2019			
Valid	Invalid	To-do	
! CAMPUS SPECIFIC			>
! PERSONAL INFORMATION			>
! PERSONAL INFORMATION (CONT'D)			>
! ADDRESS			>
! PARENT/GUARDIAN			>
! PARENT/GUARDIAN ADDRESS			>
! HIGH SCHOOL			>
! HIGH SCHOOL OF GRADUATION			>
! HIGH SCHOOL COURSES IN PROGRESS			>
! HIGHER EDUCATION			>
! RESIDENCY FOR TUITION DETERMINATION			>
! RESIDENCY: APPLICANT			>
! RESIDENCY: PARENT/GUARDIAN			>
! RESIDENCY: PARENT/GUARDIAN ADDRESS			>
! SUBMIT APPLICATION			>

These are the sections you will be completing in your application. You can see your progress. The ! means you have information to complete. The check mark means that area is complete.

Are you currently enrolled at or have you previously attended UW-Parkside?

Yes No

If yes, as:

- Undergraduate
- Graduate
- Nondegree/Special Student

Attendance Date From: (mm/yyyy)

Attendance Date To: (mm/yyyy)

Date(s) unknown.

If yes, student ID number: (if known)

Applying As:

Nondegree/Special Student:

High School Special

Term you plan to enter:

Summer 2019

I'm intending to take a course in the following school/college:

Social Sciences and Professional Studies (College of) ▼

I'm intending to take the following course(s):

(include course number if known)

HIST

Add Another Course

Complete these questions as they apply to you.

Complete these two questions the way they are answered here.

Please indicate your educational goal(s):

- Professional or personal enhancement
- Educational licensure
- Baccalaureate degree
- Graduate or professional school
- Unsure
- Other
- Taking courses while in high school

Complete the following questions as they apply to you.

If "Other," specify:

Do you plan to teach?

- Yes
- No
- Clear Selection

If yes, select one:

Do you currently hold educational license(s)?

- Yes
- No
- Clear Selection

If yes, specify state issued by, subjects and grade levels:

Campus from which you expect to graduate:

Did your parent(s), grandparent(s) or legal guardian(s) earn a degree from UW-Parkside?

Return to Wisconsin 

- Yes
- No

Applicant Statement

Please provide a brief statement as your purpose for applying to UW-Parkside as a special student (examples could include: taking prerequisite classes for graduate school, taking a class that my current campus does not offer this semester, taking courses while in high school, taking professional development courses, etc.). **This statement is an important part of your application.**

You may wish to prepare your statement in a word processor to take advantage of spellcheck and be able to take as much time with it as you need, then copy and paste it below. Note that special formatting will not be retained.

If you do type the statement below, be sure to save your work every 15 minutes (click the "Save" link below the box). If the browser session times out, any changes since the last save will be lost.

I am participating in the ~~UAS~~ summer program.

Complete the statement with "I am participating in the UAH summer program."

Save

Check for Errors and Continue

Always click Check for Errors and Continue at the end of a page.

Legal Name:

Prefix: (optional)

- Select a value -

Legal First:

Preferred First: (if different from legal first)

Middle:

Last (Family):

Suffix: (optional)

- Select a value -

I hereby declare that my name has changed as shown above and authorize the University to change my records (if applicable).

Previous Name(s) as used on school records:

Be sure to provide all previous names under which any high school or postsecondary educational records may exist for you.

Previous Name 1:

Prefix: (optional)

- Select a value -

First:

Middle:

Last (Family):

Suffix: (optional)

- Select a value -

Add Another Previous Name

Social Security Number (SSN) or Other Taxpayer Identification Number (TIN). SSN is preferred:

SSN: (999)999-9999

TIN: (999)999-9999

Date of Birth:

(mm/dd/yyyy)

Gender:

For state and federal reporting, please provide:

- Female
- Male

Gender Identity:

- Woman
- Man
- Trans or Transgender
- A gender identity not listed here
- Prefer not to answer
- Clear Selection

Complete the following questions as they apply to you.

Race/Ethnicity:

Please answer both a. and b. 

a. Ethnicity: Are you of Hispanic or Latino/a origin?

- Yes No
- Clear Selection

If yes, choose one or more from the following list:

- Cuban
- Mexican, Mexican American, or Chicano/a
- Puerto Rican
- Other Hispanic or Latino/a

b. Race: Choose one or more from the following list:

- African American or Black
- American Indian or Alaska Native
- Native Hawaiian/Pacific Islander
- Cambodian
- Hmong
- Laotian
- Vietnamese
- Other Asian
- White

Complete the following questions as they apply to you.

U.S. Citizenship Status:

U.S. Citizen

Check for Errors and Continue

PERSONAL INFORMATION (CONT'D)

Have you and/or a parent or spouse served in the U.S. Military? 

(check all that apply)

- Self
- Parent/Spouse
- Neither

Birth Place

City:

Country:

- or - specify (if not listed):

Check for Errors and Continue

Applicant's Personal Email Address:

Preferred:  (example: name@emailprovider.com)

Permanent Home Address:

Since: (mm/yyyy)

Address:

City:

County (if Wisconsin):

U.S. State:

Canadian Province:

Other State/Province:

Zip/Postal Code: (valid zip or postal code)

Country:

- or - specify (if not listed):

Confirm Address

Permanent Home Phone Number:

U.S., Canada, or Caribbean: (999-999-9999)

Other Countries:

Country Code, City Code, Local Number:

Permanent Home Fax Number:

U.S., Canada, or Caribbean: (999-999-9999)

Other Countries:

Country Code, City Code, Local Number:

Mailing Address:

Same as above:

Yes No

If different from permanent home address, enter mailing address on next page.

Business/Alternate Phone Number:

U.S., Canada, or Caribbean: (999-999-9999)

Other Countries:

Country Code, City Code, Local Number:

Check for Errors and Continue

Complete the following questions as they apply to you.

Parent/Guardian 1:

Relationship:

- Select a value -

- or - specify (if not listed):

Is he/she living?

- Yes
 No
 Unknown
 Clear Selection

Parent/Guardian 1 - Name:

Prefix: (optional)

- Select a value -

First:

Middle Initial:

Last (Family):

Suffix: (optional)

- Select a value -

Parent/Guardian 1 - Address:

Address Same as Applicant:

- Yes No
 Clear Selection

Address Unknown

If different from applicant address and known, enter address on next page.

High School:

■

Add/Edit

Date of High School Graduation:

(mm/yyyy)

Check for Errors and Continue

Complete the following questions as they apply to you.

High School of Graduation or Its Equivalent:

- Select one:
- High School
 - Academic program taught in a home setting
 - GED/HS Equivalency Diploma
 - Other

Are you currently enrolled in high school?

- Yes No

High School Courses in Progress

If you are currently attending high school, list courses to be completed this year. Include and identify any Advanced Placement (AP) or International Baccalaureate (IB) courses you will complete.

[Return to Application](#)

[Logout](#)

Add Course

Subject/Course Title

Semester/Term

Year

Number of Credits:

record partial credits as decimals, e.g. 2.5

Dual Enrollment: [?](#)

(Do not check this, if it is an AP, IB or PLTW course.)

[Save](#)

[Clear](#)

Your Courses

Course#	Subject/Course Title	Semester/Term	Year	Credits	Dual Enrollment
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Complete the following questions as they apply to you.

This is where your courses will show up.

RESIDENCY: APPLICANT

I have lived continuously and only in Wisconsin since:

(mm/yyyy)

I am listed as a dependent on U.S. income tax forms of:

- Father
- Mother
- Father and Mother
- Spouse
- Other (specify)
- Claim my own exemption
- Not Applicable (I do not file U.S. taxes and am not claimed as a dependent on anyone's U.S. taxes)

- or - specify (if not listed):

Claim my own exemption since: (tax year)

[Check for Errors and Continue](#)

UNDERGRAD SPECIAL STUDENT APPLICATION - SUMMER 2019

✓ Valid

✗ Invalid

! To-do

✓ CAMPUS SPECIFIC	▶
✓ PERSONAL INFORMATION	▶
✓ PERSONAL INFORMATION (CONT'D)	▶
✓ ADDRESS	▶
✓ PARENT/GUARDIAN	▶
✓ PARENT/GUARDIAN ADDRESS	▶
✓ HIGH SCHOOL	▶
✓ HIGH SCHOOL OF GRADUATION	▶
✓ HIGH SCHOOL COURSES IN PROGRESS	▶
✓ HIGHER EDUCATION	▶
✓ RESIDENCY FOR TUITION DETERMINATION	▶
✓ RESIDENCY: APPLICANT	▶
✓ RESIDENCY: PARENT/GUARDIAN	▶
✓ RESIDENCY: PARENT/GUARDIAN ADDRESS	▶
! SUBMIT APPLICATION	▶

This is what your completed application screen should look like. Notice all sections have the green check mark. Click Submit.

APPLICATION SUBMISSION

Progress Indicator:

Check for Errors

Sign and Submit Application

Submit Payment

Please click the "Perform Final Check for Errors" button to run a final and complete check for errors on your application.

Perform Final Check for Errors

Return to Application

Cancel

Click Perform Final
Check for Errors

APPLICATION SUBMISSION

Progress Indicator:

Check for Errors

Sign and Submit Application

Submit Payment

Congratulations! No errors were found on your application.

You need to electronically "sign" the application. First, we need your name. Next, we need your birthdate. These will be compared to the data in the application to help eliminate errors. Finally, if a Social Security Number (SSN) or other Taxpayer Identification Number (TIN) was collected, we'll ask you to verify that data as well.

First Name:

Last Name:

Birth Date (mm/dd/yyyy):

Social Security Number (SSN):

Enter your information and click
"Sign and submit the
application"

By clicking the "Sign and submit the application" button, I certify that the information I have provided is true and complete to the best of my knowledge and I understand that inaccurate information may affect my enrollment, tuition or financial aid status. I agree to notify the admissions office, in writing, if there is a change to any of the information, including my permanent home address. I also understand that if I have applied for financial assistance, information concerning the amount of financial aid I may be offered may be released to other agencies that may also be considering me for assistance. Further, I authorize my secondary school to release a transcript of my secondary school record and any other pertinent information to the University of Wisconsin System. I further authorize the University of Wisconsin System to release my Social Security Number (SSN) or other Taxpayer Identification Number (TIN) and date of birth to any UW Institution. If I enroll at this university, I will abide by its rules and regulations. This application and supporting documents become the property of the University of Wisconsin System.

Note: Once your application has been submitted, you will not be able to modify the data again.

Sign and submit the application

Return to Application

Cancel

APPLICATION PAYMENT

Progress Indicator:

Check for Errors

Sign and Submit Application

Submit Payment

Your application has been submitted to the institution you have selected. If you provided an email address, an email is being automatically generated and sent to you. Please watch for it. If the email does not arrive within the next few hours, please check your spam or junk mail folder. You may also consider adding eapp@uwex.edu to your address book so that in the future, emails from us are automatically permitted.

Important Note: The confirmation/followup email is being currently blocked by some email providers. If you have not received an expected email, please **contact us** via phone.

Your application submission confirmation number is: **04700678**

Please print this page or record this number for your records.

No payment is needed for this application.

Continue

This is the final screen. There is no
application fee. Print this page for your
records if you wish and click continue.

CONGRATULATIONS, YOU HAVE COMPLETED YOUR APPLICATION FOR THE UAH SUMMER PROGRAM.