

**ITPC Meeting Minutes**

<b>Date</b>	October 16, 2015
<b>Time</b>	8:00 AM – 9:30 AM
<b>Location:</b>	UWP MOLN 323
<b>Participants:</b>	Dirk Baldwin, Terry DeBrabander, Cory Mason, Derek Riley, Christy Schamberg, Ilya Yakovlev. Student Guest: Kyle Zawacki

**Minutes:** Approved minutes for September 18, 2015.

**Security Discussion:** The board discussed general security issues including protecting I.P., tools, advanced persistent threat, and trends. The ITPC board indicated that they would like a general presentation from Byron Franz from the FBI related to security. They would also be interested in hearing about the Web Security class.

**General Discussion:** The ITPC board discussed IT systems for improving quality such as visual management (e.g., video clips of assembly steps). In addition, Internet of Things was briefly discussed.

**Learning Assessment:** Dirk presented student assessment results for the MIS program. Dirk and Derek presented assessment results for the MSCIS program. The results were discussed. The MIS project management results were discussed, particular. It was suggested that students need to understand the difference between duration and effort (lapsed time and project time). Students also need to understand organizational change management. MSCIS assessment focused on research. The results show research improved over the length of the semester.

**App Factory:** Kyle Zawacki (Computer Science Student) and Derek Riley reviewed recent and current App Factory projects. These include: Transit Apps for Kenosha, Racine, and West Kenosha County; Ready Badger weather app; UWP Admissions app; apps for TriCore; and Gateway Radio app. The board was very impressed with the App Factory growth. Some comments on the choice of icons in the admissions app and suggested revisiting those choices. The ITPC board felt it would be a good idea form the board to do a business review of the App Factory. Topics could include mission, business processes, marketing, pricing models, and legal aspects of the business. The board would like to receive material prior to the meeting.

**Possible Future Discussions:**

- Corporate Espionage and Security (FBI representative as possible speaker)
- App Factory business model, processes, and practices
- I.P. Compliance
- Forensic software update (ask Susan Lincke)
- ITPC Budget (suggested last year)
- Quality Management Techniques (e.g., visual management)
- Digital Manufacturing (suggested last year)

**Future Meetings**

- December 18, 2015 (Possibly change to December 11, 2015)

Respectfully Submitted,

Dirk Baldwin