**Community-Based Learning (CBL) Course Designation Form**

Please complete this form to seek Community Based Learning (CBL) designation for a course. Once completed, submit this form to **cblinfo@uwp.edu** with the course syllabus and supporting documentation (such as CBL related assignment). See *CBL Course Designation Process for Instructors* for more information on the steps for CBL designation. The CBL Steering Committee will review this completed form and supporting documents.

**Course Name and Number:** Click or tap here to enter text.

**Designation Type** (select one):  One-Time  \*Ongoing \*Abbreviated review after three-years or sooner if significant changes are made to the course

**When do you anticipate this course will be offered?** Click or tap here to enter text.

**Are there multiple sections of this course?** ):  Yes No  **If yes, will they all be CBL?**  Yes No

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| Choose One: Entry-Level Experience (minor involvement tied to course content, typically as a volunteer) Advanced-Level Experience (significant involvement tied to discipline and at least one project/portfolio) |

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| On the course syllabus:Is the CBL Designation clearly identified and the CBL Statement below listed (with outcomes)?  Yes  No **CBL Statement**: “This is a designated Community-Based Learning (CBL) course. Students will apply classroom content in real-world settings in collaboration with a community partner. Meaningful community experiences integrated with instruction and reflection enrich the learning experience, teach civic responsibility, and strengthen communities. Students in this course will achieve these CBL goals: *[list goals]*” |

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| At least two community engagement goals are listed and identified in the syllabus, and clearly aligned with the course learning goals Page in Syllabus: Click or tap here to enter text.  1. Please select the CBL goals your course will achieve:   1.Use effective, inclusive communication methods to promote civic action in local, national, and/or global contexts.  2. Exercise reasoned judgement through critical thinking to collaboratively address challenges of the local, national, and/or global communities.  3. Work effectively within diverse teams to address a community need.  4. Demonstrate ongoing social and personal responsibility to promote civic action.  5. Connect and extend classroom learning to engagement outside the classroom.  6. Promote inclusive engagement with diverse communities and cultures.   1. Please list course-specific objectives that correspond to the CBL goals above:   Click or tap here to enter text. |

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| Link to Curriculum and Reflection Page in Syllabus: Click or tap here to enter text.  1. **Please describe or show evidence of:** Connection of classroom learning and content to engagement outside of classroom.   Click or tap here to enter text. |

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| 1. Please describe or show evidence of: Multiple student reflection opportunities (preferably **before**, **during** and **after** the service experience).  * Evidence of students’ cognitive and/or affective engagement in complex community issues including their personal role in such issues. * Students identify and analyze different points of view to gain understanding of multiple perspectives.   \***Please attach sample student reflection assignments**  Click or tap here to enter text. |

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| Partnership and Meaningful Service  1. Please describe or show evidence of your commitment to working with one or more community partners (schools, non-profits, businesses or an on-campus unit) in a meaningful co-educator partnership. This includes:    * A developing or on-going relationship/contact with partner(s)    * Outcomes disseminated/shared with suitable audience (if applicable).    * Student choice and voice related to content or process of the CBL experience   Click or tap here to enter text.   1. Please identify anticipated or potential community partner(s):   Click or tap here to enter text. |

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| 1. **Duration and Intensity, and Progress Monitoring**   Students are engaged in at least 15 hours of community based learning experience.  **Please indicate approximately how many hours are dedicated to each of the following:**  Direct contact with partner(s): Click or tap here to enter text.  Training/prep: Click or tap here to enter text.  Project work: Click or tap here to enter text.  Reflection: Click or tap here to enter text.  Other: Click or tap here to enter text.  **Please describe or show evidence of the following:**   * On-going communication (i.e. assignments, scheduled check-in dates, etc.) with the community partner, students, and instructor to keep all parties well-informed about activities and progress * Progress measures are clearly stated and sources for measures are identified   Click or tap here to enter text. |

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| **Please provide any additional comments to help us better understand your application.**  Click or tap here to enter text. |

Signature of Submitter: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Department Chair\*: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\*Department Chair or other appropriate supervisor (ie. Executive Committee) must sign to indicate the support of the department before the course can be officially accepted as a CBL course.