**Community-Based Learning (CBL) Course Designation Form**

Please complete this form to seek Community Based Learning (CBL) designation for a course. Once completed, submit this form to **cblinfo@uwp.edu** with the course syllabus and supporting documentation (such as CBL related assignment). See *CBL Course Designation Process for Instructors* for more information on the steps for CBL designation. The CBL Steering Committee will review this completed form and supporting documents.

**Course Name and Number:** Click or tap here to enter text.

**Designation Type** (select one): [ ]  One-Time [ ]  \*Ongoing \*Abbreviated review after three-years or sooner if significant changes are made to the course

**When do you anticipate this course will be offered?** Click or tap here to enter text.

|  |
| --- |
| Choose One:[ ]  Entry-Level Experience (minor involvement tied to course content, typically as a volunteer) [ ]  Advanced-Level Experience (significant involvement tied to discipline and at least one project/portfolio) |

|  |
| --- |
| On the course syllabus: Is the CBL Designation clearly identified and the CBL Statement below listed (with outcomes)? [ ]  Yes [ ]  No**CBL Statement**: “This is a designated Community-Based Learning (CBL) course. Students will apply classroom content in real-world settings in collaboration with a community partner. Meaningful community experiences integrated with instruction and reflection enrich the learning experience, teach civic responsibility, and strengthen communities. Students in this course will achieve these CBL goals: *[list goals]*” |

|  |
| --- |
| At least two community engagement goals are listed and identified in the syllabus, and clearly aligned with the course learning outcomes Page in Syllabus: Click or tap here to enter text.1. Please select the CBL goals your course will achieve:

[ ] 1.Use effective, inclusive communication methods to promote civic action in local, national, and/or global contexts.[ ]  2. Exercise reasoned judgement through critical thinking to collaboratively address challenges of the local, national, and/or global communities.[ ]  3. Work effectively within diverse teams to address a community need.[ ]  4. Demonstrate ongoing social and personal responsibility to promote civic action.[ ]  5. Connect and extend classroom learning to engagement outside the classroom.[ ]  6. Promote inclusive engagement with diverse communities and cultures. 1. Please list course-specific objectives that correspond to the CBL goals above:

Click or tap here to enter text. |

|  |
| --- |
| Link to Curriculum and Reflection Page in Syllabus: Click or tap here to enter text.1. **Please describe or show evidence of:** Connection of classroom learning and content to engagement outside of classroom.

Click or tap here to enter text. |

|  |
| --- |
| 1. Please describe or show evidence of: Multiple student reflection opportunities (preferably **before**, **during** and **after** the service experience).
* Evidence of students’ cognitive and/or affective engagement in complex community issues including their personal role in such issues.
* Students identify and analyze different points of view to gain understanding of multiple perspectives.

\***Please attach sample student reflection assignments** Click or tap here to enter text. |

|  |
| --- |
| Partnership and Meaningful Service Page in Syllabus: Click or tap here to enter text.1. Please describe or show evidence of your commitment to working with one or more community partners (schools, non-profits, businesses or an on-campus unit) in a meaningful co-educator partnership. This includes:
	* A developing or on-going relationship/contact with partner(s)
	* Outcomes disseminated/shared with suitable audience (if applicable).
	* Student choice and voice related to content or process of the CBL experience

Click or tap here to enter text.1. Please identify anticipated or potential community partner(s):

Click or tap here to enter text. |

|  |
| --- |
| 1. **Duration and Intensity, and Progress Monitoring Page in Syllabus**: Click or tap here to enter text.

Students are engaged in at least 15 hours of community based learning experience.**Please indicate approximately how many hours are dedicated to each of the following:** Direct contact with partner(s): Click or tap here to enter text. Training/prep: Click or tap here to enter text. Project work: Click or tap here to enter text. Reflection: Click or tap here to enter text. Other: Click or tap here to enter text.**Please describe or show evidence of the following:*** On-going communication (i.e. assignments, scheduled check-in dates, etc.) with the community partner, students, and instructor to keep all parties well-informed about activities and progress
* Progress measures are clearly stated and sources for measures are identified

Click or tap here to enter text. |

|  |
| --- |
| **Please provide any additional comments to help us better understand your application.**Click or tap here to enter text. |

Signature of Submitter: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Department Chair\*: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\*Department Chair or other appropriate supervisor (ie. Executive Committee) must sign to indicate the support of the department before the course can be officially accepted as a CBL course.