

## General Education Course Certification Checklist

This checklist is a guide to what you need to do to meet the requirements for General Education courses at UW-Parkside.

**IMPORTANT: Please read the requirements for the General Education learning outcomes you are using before submitting a request to certify or recertify your course for General Education credit.** You can read the requirements for each outcome [here](#). Please check that your course meets these requirements. If the course does not currently meet them, please make any adjustments necessary so that it does.

If you have any questions, please contact the director of the General Education Program at [generaleducation@uwp.edu](mailto:generaleducation@uwp.edu).

### CHECKLIST

**1) This course meets a General Education learning outcome in each of the following three areas.**

- Communication** (select one outcome from the following list)
  - Oral Communication
  - Information Technology
  - Creative Expression
  - Literacy
  
- Reasoned Judgment** (select one outcome from the following list)
  - Analytical Thinking
  - Scientific Thinking
  - Critical Thinking
  - Aesthetic Skills
  - Ethical Thinking
  
- Social and Personal Responsibility** (select one outcome from the following list)
  - Civic Engagement
  - Teamwork
  - Global Perspective
  - Social Justice
  - Individual Accountability

**2) The syllabus contains a General Education statement that includes the following information.**

- The syllabus statement lists the course's General Education learning outcomes.
  
- The syllabus statement briefly explains how course assignments and activities meet the requirements for the course's General Education learning outcomes.
  - See the following page for an example of a successful General Education syllabus statement.

## Sample General Education Syllabus Statement

The General Education syllabus statement should appear in the course syllabus, preferably in the same section as the other learning outcomes for the course. The example below is just that, an example. Your statement does not need to look exactly like this as long as the required information—the General Education learning outcomes for the course and how the course's activities and assignments achieve these outcomes—is clearly conveyed to students.

Sample syllabus statement:

### General Education Learning Outcomes

**Communication: Literacy.** This General Education course is writing-intensive. You will be required to write five 1-page critical response papers, a 5-page (minimum) personal philosophy paper, and a 3-page (minimum) methodological critique and analysis.

Evidence of writing quality will be based on control of mechanics and syntax plus the following learning outcomes. Students will:

- Demonstrate writing quality based on control of syntax and mechanics
- Use appropriate content to develop ideas
- Use and correctly cite sources in APA to support written ideas

**Reasoned Judgement: Critical Thinking.** You will apply logic and reasoning to problem solving through the methodological analysis and critique and quiz and exam questions.

Students will:

- Analyze, interpret, and synthesize information from multiple relevant and reliable sources.
- Identify their own and others' assumptions and several relevant contexts when presenting a position on an issue.

**Social and Personal Responsibility: Global Perspective.** You will acquire knowledge and skills to understand international/global issues through course readings and videos, the critical analysis papers, and the personal philosophy paper. Students will:

- Demonstrate empathy and tolerance for ambiguity in a global context.
- Expresses openness to most, if not all, interactions with culturally different others.
- Recognizes interconnected nature of the world and the importance of global citizenship.
- Identifies major global concepts, issues, processes, and systems.