General Education
Minimum Course Expectations
Communication: Information Technology Competence

Current Description: using modern information technology to retrieve and transmit information

Proposed Description: using modern technology to enhance communications. This description includes understanding the environment and vocabulary of the technology and any related software.

Areas include:

Functional expertise: Expertise in using a computer software tool to enhance communications, including basic and advanced features of the tool and common usage of the tool. Software tools may include, but are not limited to presentation, publishing, spreadsheet, database, web development, graphics, artistic software, and at the 100 level, D2L proficiency. Capabilities shall include basic and advanced (or beyond basic) abilities. The student may demonstrate proficiency in one (or more) tools.

Computer savvy: Assesses comprehension of the language of computing and its integration into an environment; for example, identifying how computing fits into an organization's operations and/or society; or uses the appropriate vocabulary when describing the use of technology to achieve the desired product.

Use of English: Appropriate use of English in the final product(s) is expected.

A course shall address at least two of these areas. These skills should be assessed in at least three assignments, so that techniques may be practiced and improved upon.

Suggested areas for assessment:

	Assessment	100-level	200-level
Functional Expertise	Technical ability in expression: Basic and Advanced features	Basic features or capabilities	3-5 advanced features or capabilities
Computer Savvy	Technical comprehension	Knowledge and usage-level	Comprehension, application and/or analysis levels
Use of English	Functional area: Appropriate application	Format, organization, appearance, spelling	100-level plus: grammar, style, delivery

Skills such as programming, algorithms, and computer system configuration may be assessed as part of Reasoned Judgment versus Communication.