Direct Loan Entrance Counseling Instructions
(Subsidized/Unsubsidized Loans)

Students who haven’t taken a Federal Subsidized or Unsubsidized Loan (Direct or through a lender) in the past from UW-Parkside are required to complete Direct Loan Entrance Counseling. The entrance counseling takes approximately 30 minutes to complete.

**Step 1** - Go to the Direct Loan website, which is [www.studentloans.gov](http://www.studentloans.gov)

**Step 2** - Sign in using your PIN (Personal Identification Number) which is also used to sign the FAFSA. If you are unsure what your PIN is, it can be reissued/sent to you by going to [www.pin.ed.gov](http://www.pin.ed.gov)

- Sign in by clicking the green “Sign In” button
- Enter your SSN, first two letters of your last name, date of birth and PIN

**Step 3** - Click the “Complete Counseling” link. Then click the “Entrance Counseling” box.

**Step 4** - You will be asked to select up to three schools you wish to receive your completed entrance counseling information. Then you’ll answer a series of questions regarding your enrollment status (undergraduate or graduate/professional student). With the questions will come a series of information that you must read in order to accurately answer the questions. As you answer questions, pop-up information will appear telling you the correct answer and giving you more information.

**Step 5** - When you have completed the entrance counseling, you will need to click on SUBMIT.