

IMPORTANT DATES AND DEADLINES

| | FULL Semester | First 7-weeks | Second 7-weeks | HCA, HIMT, HWM, and SMGT Classes | MBA/MBAO* Online Classes First 7-Weeks | MBA/MBAO* Online Classes Second 7-Weeks |
|---|---------------------------------|---------------------------------|-----------------------------|---|---|--|
| Session Begins | Wednesday September 4 | Wednesday September 4 | Monday October 21 | Tuesday September 3 | Monday September 9 | Monday October 28 |
| Session Ends | Friday December 13 | Friday October 18 | Monday December 9 | Friday December 13 | Friday October 25 | Friday December 13 |
| Last Day To: | | | | | | |
| Add a class without a permission number | Tuesday September 10 | Thursday September 5 | Tuesday October 22 | N/A | Tuesday September 3 | Tuesday October 22 |
| Change a class from audit to credit without permission | Tuesday September 10 | Thursday September 5 | Tuesday October 22 | N/A | N/A | N/A |
| Add a class with a permission number | Tuesday September 17 | Tuesday September 10 | Friday October 25 | Tuesday September 17 | N/A | N/A |
| Change a class from credit to audit or audit to credit with instructor consent | Tuesday September 17 | Tuesday September 10 | Friday October 25 | Tuesday September 17 | N/A | N/A |
| Drop a class or Withdraw* without paying the drop fee of \$18 per credit | Tuesday September 17 | Tuesday September 10 | Friday October 25 | Tuesday September 17 | Friday September 13 | Friday November 1 |
| Drop a class or Withdraw* without a transcript notation of a "W" | Tuesday October 1 | Thursday September 19 | Tuesday November 5 | Tuesday October 1 | Tuesday September 24 | Tuesday November 12 |
| Change a class from credit to audit with late approval | Tuesday October 1 | Thursday September 19 | Tuesday November 5 | Tuesday October 1 | N/A | N/A |
| Drop a class or Withdraw* through SOLAR | Tuesday October 22 | Friday September 27 | Wednesday November 13 | Tuesday October 22 | Wednesday October 2 | Wednesday November 20 |
| Drop a class with signed authorization** from instructor, advisor, and Dean | Friday November 15 | Friday October 4 | Friday November 22 | Friday November 15 | Friday October 11 | Friday November 29 |

*Withdraw = drop ALL classes in a term. **The signed authorization is approved only for extraordinary, non-academic reasons.

DEADLINES MAY DIFFER FOR INDIVIDUAL CLASSES WITH DIFFERENT MEETING DATES. Contact the Office of the Registrar for exact dates.

| Last Day: | | | | | Payment Deadline (courses will be dropped for non-payment) | |
|--|-------------------------|-------------------------|----------------------|-------------------------|---|----------------------|
| Pay Tuition and Fees without the \$6.25 per credit penalty | Tuesday September 17 | Tuesday September 17 | Friday November 1 | Tuesday September 17 | Sunday September 8 | Sunday October 27 |

Refund periods for complete withdrawal from classes and credit reductions.

Refunds may not apply to Financial Aid recipients. SEE FEE FACTS included with your bill or online at www.uwp.edu/admin/cashiers.office

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|-------------|-------------------------|---------------------------|------------------------|-------------------------|--------------------------|------------------------|
| 100% Refund | Tuesday September 17 | Tuesday September 10 | Friday October 25 | Tuesday September 17 | Friday September 13 | Friday November 1 |
| 50% Refund | Tuesday October 1 | Tuesday September 17 | Friday November 1 | Tuesday October 1 | Friday September 20 | Friday November 8 |
| 25% Refund | | | | | | |
| NO Refund | Wednesday October 2 | Wednesday September 18 | Saturday November 2 | Wednesday October 2 | Saturday September 21 | Saturday November 9 |

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All fee information is available on the Cashier's Office website at www.uwp.edu/live/offices/cashiersoffice/index.cfm, by email at cashiers.office@uwp.edu, by phone at (262) 595-2258, or at the Cashier's Office in WYLL D193.

Apply for December Graduation by May 1

Graduates must apply by the deadline to be eligible for graduation this term.

Apply online at www.uwp.edu/currentstudent/yourgraduation.

Students are encouraged to apply once they've completed 90 credits. If you have questions, email graduation@uwp.edu.