### IMPORTANT DATES AND DEADLINES

<table>
<thead>
<tr>
<th></th>
<th>FULL Semester</th>
<th>First 7-weeks</th>
<th>Second 7-weeks</th>
<th>HCA, HMT, HWM, and SMGT Classes</th>
<th>MBA/MBAO* Online Classes First 7-Weeks</th>
<th>MBA/MBAO* Online Classes Second 7-Weeks</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Session Begins</strong></td>
<td>Monday February 3</td>
<td>Monday February 3</td>
<td>Monday March 30</td>
<td>Tuesday January 28</td>
<td>Monday February 3</td>
<td>Monday March 30</td>
</tr>
<tr>
<td><strong>Session Ends</strong></td>
<td>Friday May 15</td>
<td>Friday March 20</td>
<td>Friday May 15</td>
<td>Friday May 8</td>
<td>Friday March 20</td>
<td>Friday May 15</td>
</tr>
<tr>
<td><strong>Last Day To:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Add a class</strong></td>
<td>Friday February 7</td>
<td>Tuesday February 4</td>
<td>Tuesday March 31</td>
<td>N/A</td>
<td>Tuesday January 28</td>
<td>Tuesday March 24</td>
</tr>
<tr>
<td><strong>Change a class</strong> from audit to credit without permission</td>
<td>Friday February 7</td>
<td>Tuesday February 4</td>
<td>Tuesday March 31</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td><strong>Add a class</strong></td>
<td>Friday February 7</td>
<td>Friday February 7</td>
<td>Friday April 3</td>
<td>Monday February 10</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td><strong>Change a class</strong> from credit to audit or audit to credit with instructor consent</td>
<td>Friday February 14</td>
<td>Friday February 7</td>
<td>Friday April 3</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td><strong>Drop a class</strong></td>
<td>Friday February 14</td>
<td>Friday February 7</td>
<td>Friday April 3</td>
<td>Monday February 10</td>
<td>Friday February 7</td>
<td>Friday April 3</td>
</tr>
<tr>
<td><strong>Drop a class</strong></td>
<td>Friday February 28</td>
<td>Tuesday February 18</td>
<td>Tuesday April 14</td>
<td>Monday February 24</td>
<td>Tuesday February 18</td>
<td>Tuesday April 14</td>
</tr>
<tr>
<td><strong>Change a class</strong> from credit to audit with late approval</td>
<td>Friday February 28</td>
<td>Tuesday February 18</td>
<td>Tuesday April 14</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td><strong>Drop a class</strong></td>
<td>Friday March 20</td>
<td>Wednesday February 26</td>
<td>Wednesday April 22</td>
<td>Monday March 16</td>
<td>Wednesday February 26</td>
<td>Wednesday April 22</td>
</tr>
<tr>
<td><strong>Drop a class</strong></td>
<td>Friday April 24</td>
<td>Friday March 6</td>
<td>Friday May 1</td>
<td>Friday April 10</td>
<td>Friday March 6</td>
<td>Friday May 1</td>
</tr>
</tbody>
</table>

* For MBA Consortium deadlines, contact Registrar’s Office. **Withdraw=drop ALL classes in a term. ***The signed authorization is approved only for extraordinary, non-academic reasons.

### DEADLINES MAY DIFFER FOR INDIVIDUAL CLASSES WITH DIFFERENT MEETING DATES.

**Last Day:**

- Pay Tuition and Fees without the $6.25 per credit penalty: Friday February 14
- Pay Tuition and Fees without the $6.25 per credit penalty: Friday February 14
- Pay Tuition and Fees without the $6.25 per credit penalty: Friday April 10
- Pay Tuition and Fees without the $6.25 per credit penalty: Friday February 14
- MBAO Courses will be dropped if not paid on or before: Sunday February 2
- MBAO Courses will be dropped if not paid on or before: Sunday March 29

**Refund periods for complete withdrawal from classes and credit reductions.**

Refunds may not apply to Financial Aid recipients. SEE FEE FACTS included with your bill or online at www.uwp.edu/admin/cashiers.office

- 100% Refund if paid on or before: Friday February 14
- 50% Refund if paid on or before: Friday February 7
- 25% Refund if paid on or before: Friday April 3
- NO Refund OR AFTER: Saturday February 29

**DEADLINES MAY DIFFER FOR INDIVIDUAL CLASSES WITH DIFFERENT MEETING DATES.**

Contact the Cashier’s Office for exact dates.

All fee information is available on the Cashier’s Office website at www.uwp.edu/live/offices/cashiersoffice/index.cfm, by email at cashiers.office@uwp.edu, by phone at (262) 595-2258, or at the Cashier’s Office in WYLL D193.

### Apply for December Graduation by May 1

Graduates must apply by the deadline to be eligible for graduation this term.

Apply online at www.uwp.edu/currentstudent/yourgraduation.

Students are encouraged to apply once they’ve completed 90 credits. If you have questions, email graduation@uwp.edu.