Craft exhibitors are artisans or craftsmen who exhibit and sell work that they design and create themselves. Absolutely no manufactured or imported goods. No food for on-site consumption. No purchased or second-hand items will be allowed.

Please read the following information before completing the application – due June 8th!

On Saturday, November 21, 2015 the Campus Activities & Engagement Office will host the UW Parkside 42nd Annual Winter Arts and Crafts Fair. The venue is the UW-Parkside Main Complex and it will be open to the general public from 10 a.m. until 3 p.m. Exhibitor set-up time will be Saturday morning from 5:30 – 9 a.m. and cannot leave prior to 3 p.m.

Each exhibitor will receive: a) a booth area of 10 feet wide by 10 feet deep area; b) one 6-foot table; and c) two chairs.

Any other material will be the responsibility of the exhibitor. Storage space is not available and load-in is not easy (see campus map). We will attempt to honor special placement requests but please remember that corner, wall, window space and electrical outlets are limited. Further details on set-up and location will be sent out to accepted exhibitors.

Each year over 250 applicants vie for 185 spaces. To be as fair as possible all crafted items are juried to ensure that items conform to the guidelines set forth and to provide a balance of media exhibited at the fair. Applications are evaluated based on the following: artistic quality, creativity and items being handmade.

Any handmade articles such as jewelry, pottery, needlework, painting, prints, seasonal decorations, batik, wood works, etc. are acceptable. Items priced less than $100 are excellent sellers.

We reserve the right to:
  a. Reject any application that does not conform to the guidelines as set forth in this document.
  b. Limit entries within a given category to ensure a balance of various media presented.
  c. Reject applications that are not complete with accompanying requirements.
  d. To make changes as deemed necessary to reduce safety and risk, while maintaining quality.

The process is simple –
  □ Print and complete the application form.
  □ Enclose the $5 application fee (make check out to: UW-Parkside).
  □ Include six (6) current color photos:
    ✓ 3 of the handmade items.
    ✓ 2 of the handmade items in progress.
    ✓ 1 of you making the handmade item.

A word about fees:
  a. The application fee is $5.00 (And once accepted the exhibitor fee is $125.00 per 10x10 ft. booth: do not send until you are accepted.)
  b. All fees are non-refundable.

For more information contact Campus Activities & Engagement:
  By email: dacf@uwep.edu
  By phone: at 262-595-2200; Mon-Fri, 8am to 4:30pm
Last Name: __________________________________________ First Name: ________________________________

Business Name: __________________________________________

Street Address: __________________________________________

City:_________________________ State:_________________ Zip:____________

Email:________________________________________ Phone:________________________________

The majority of your work is:

☐ Basketry  ☐ Candles, Soaps (no bulk potpourri) ☐ Ceramics, Pottery, Clay, Porcelain
☐ Crocheting, Knitting, Lace ☐ Holiday, Seasonal  ☐ Other (specify)____________________

☐ Flowers (silk/dried/etc)  ☐ Jewelry  ☐ Metals
☐ Painting, Photography  ☐ Quilting, Weaving, Stitching

Please list a variety of items to be exhibited and price point:

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<thead>
<tr>
<th>Item</th>
<th>Price</th>
<th>(picture included)</th>
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☐ I have read and understand the Winter Arts & Crafts Fair Application Information:

  • Applications due June 8, 2015 to be considered.
  • You will be notified of the status of your application after July 8, 2015.
  • Booth assignment notification will be made after August 5, 2015.

☐ $5 application fee included (payable to UW-Parkside).
☐ Six (6) current color photos are included.

MAIL TO:  
UW-Parkside / SCTR L104  
Campus Activities & Engagement  
900 Wood Road  
Kenosha, WI 53144