

**STUDENT ORGANIZATION
SOLICITATION OR FUNDRAISING REQUEST FOR APPROVAL**

This form is to be completed when an organization is requesting authorization to solicit money, products, services or endorsement. See the Campus Activities & Engagement Office if you have questions or reference the Solicitation Policy in the *Student Organization and Advisor Handbook*.

Organization Name: _____ **Today's Date:** _____

Organization Rep: _____ **Ranger Email:** _____

Please fill out Section A and/or B based on your request.

A) FUNDRAISING - Submit a request for a fundraising event that requires an exception to policy or is an off-campus sale.
E.g.: selling baked goods at Educator's Credit Union on Green Bay Road; selling honey harvested on campus, etc)

1. Describe fundraising event/products or services sold: _____

2. Date(s) of Event / Location _____

B) SOLICITATION - Specific Solicitation Authorization Requested. *E.g.: Panera; Culvers etc; asking for donations/goods from businesses churches, political organizations or agencies. (attach additional sheets as necessary)*

Business Name	Contact Name & Number	Product/Service/Donation Value	(office use only) Approval Granted