

PARKSIDE STUDENT CENTER STUDENT EMPLOYMENT APPLICATION

FOR OFFICE USE ONLY:
Date Received:

Please complete application and attach a copy of your class schedule for the semester you are applying for work. UW-Parkside students, both work-study and non-work-study classifications are eligible for these positions. Applications will be considered for 2 semesters. Thank you for your interest!

Semester(s) applying for : Fall___ Spring___ Summer___

<input type="checkbox"/> Building Manager (2.75 GPA)	<input type="checkbox"/> Office Assistant: Campus Concierge
<input type="checkbox"/> Production Services	<input type="checkbox"/> Office Assistant: Campus Activities & Engagement (CA&E)
<input type="checkbox"/> Graphic or Web Designer	<input type="checkbox"/> Marketing Assistant: CA&E
<input type="checkbox"/> Ranger Bear Team (2.75 GPA)	<input type="checkbox"/> Event Assistant: CA&E
<input type="checkbox"/> Office Assistant: Student Center	<input type="checkbox"/> Other _____
<input type="checkbox"/> Financial Assistant: Student Center	

You may review the position descriptions at Ranger Trak or at www.uwp.edu/live/studentcenter.

Required cumulative GPA is 2.30 and in good academic standing unless otherwise noted.

If this is your first semester at UW-P and you are hired then you will need to have the required GPA at the end of the semester.

I confirm that I meet a 2.30 minimum cumulative GPA, am in good academic standing, and taking at least 6 non-audit credits. Furthermore, I understand that if hired and do not meet this requirement at any point in my employment, I can be dismissed or put on a probationary status. _____ (initial here)

Last Name: _____ First, MI: _____

If living on campus:
 Ranger Hall
 University Apartments My Room/Apt # _____ Phone # _____
 Pike River Suites

Local Address: _____ Apt # _____ Phone # _____

City: _____ State: _____ Zip: _____

Student ID Number: _____

UW-P Email Address: _____

NOTE: All communication will be sent to UW-P email addresses ONLY.

<u>School Status:</u>					
<input type="checkbox"/> Freshman	<input type="checkbox"/> Sophomore	<input type="checkbox"/> Junior	<input type="checkbox"/> Senior	<input type="checkbox"/> Grad	<input type="checkbox"/> Other
Anticipated Semester/Year of Graduation:		Major:			
Number of credit hours for current semester:					
Cumulative GPA:		I have non-resident alien for special visa status? <input type="checkbox"/> yes		Verified by office:	

<u>Employment and Volunteer Experiences:</u>		<input type="checkbox"/> This would be my first paid work experience.	
Employer:		Type of work:	
Supervisor:		Phone:	Dates:
Employer:		Type of work:	
Supervisor:		Phone:	Dates:
Employer:		Type of work:	
Supervisor:		Phone:	Dates:

<u>Personal Reference</u>	
Name:	
Relationship to applicant:	Telephone:

****May we conduct a reference check including contact of your previous employers and review other records as may be required for some positions? Yes No, please explain below.**

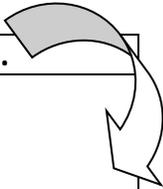
Signature: _____ Date: _____

Please check off specific skills that you possess and indicate years of experience:		
<input type="checkbox"/> Multi-line Telephone (yrs:____)	<input type="checkbox"/> Data Entry (yrs:____)	<input type="checkbox"/> Copier (yrs:____)
<input type="checkbox"/> Macintosh (yrs:____)	<input type="checkbox"/> Microsoft Office (yrs:____)	
<input type="checkbox"/> Typing(yrs:____)	<input type="checkbox"/> POS/ Cash Register (yrs:____)	
<input type="checkbox"/> Stage Lighting System (yrs:____)	<input type="checkbox"/> Sound System (yrs:____)	<input type="checkbox"/> Microphones (yrs:____)
Do you require any special accommodations? <input type="checkbox"/> Yes please explain _____ <input type="checkbox"/> no		
Because you may be required to work with alcohol, we need to know the following:		
My birthday is: _____	<input type="checkbox"/> Less than 18	<input type="checkbox"/> 18-20 <input type="checkbox"/> 21 or over

- ✓ Attach a copy of your course schedule for the semester you are applying.
- ✓ Let us know the approximate number of hours you would like to work: _____ hours each week.
- ✓ Do you work elsewhere? Are you involved in other student organizations?
If yes, please share: _____

✓ **Tell us when you would like to work.** Some position shifts can range from 6AM start to 2AM close.

Mon.	Tue.	Wed.	Thurs.	Fri.	Sat.	Sun.



Emergency Contact:

Name: _____

Relationship: _____ Phone Number: _____

I understand that any false information or significant omissions may disqualify me from further consideration for employment and may be justification for my dismissal from employment if discovered at a later date. I certify that all the information on this application is true and correct in every aspect.

Signature: _____ Date: _____

The University of Wisconsin-Parkside is an equal opportunity employer functioning under an Affirmative Action Program. UW-Parkside has a strong commitment to racial, cultural and ethnic diversity among its faculty, staff and students and actively seeks and encourages applications from men and women of all races and ethnic backgrounds.

**Return Application to: Parkside Student Center Administrative Office, SCTR L209
900 Wood Road, Kenosha, WI 53144; or email reservations@uwp.edu.**

Thank You for Considering Us for Your Future Employment

OFFICE USE ONLY

Application Sent to:	Date/Notes:	Hire Date and Position: