

# PARKSIDE STUDENT CENTER STUDENT EMPLOYMENT APPLICATION

FOR OFFICE USE ONLY:

Date Received:

Please complete application and attach a copy of your class schedule for the semester you are applying for work. UW-Parkside students, both work-study and non-work-study classifications are eligible for these positions. Applications will be considered for 2 semesters. Thank you for your interest!

Semester(s) applying for :       Fall \_\_\_       Spring \_\_\_       Summer \_\_\_

- |   |   |
|---|---|
| <input type="checkbox"/> Building Manager (2.5 GPA) | <input type="checkbox"/> Marketing Assistant for CA&E                     |
| <input type="checkbox"/> Production Services        | <input type="checkbox"/> Office Assistant: Campus Concierge               |
| <input type="checkbox"/> Graphic & Web Designer     | <input type="checkbox"/> Office Assistant: Campus Activities & Engagement |
| <input type="checkbox"/> Events Assistant for CA&E  | <input type="checkbox"/> Office Assistant: Student Center                 |
| <input type="checkbox"/> Marketing Intern           | <input type="checkbox"/> Ranger Bear Team (2.5 GPA)                       |
| <input type="checkbox"/> Other _____                |   |

You may review the position descriptions at Ranger Trak  
Or online at [www.uwp.edu](http://www.uwp.edu) keyword: Student Center.

**Required cumulative GPA is 2.25 and in good academic standing unless otherwise noted.**

*I confirm that I meet a 2.25 minimum cumulative GPA, am in good academic standing, and taking at least 6 non-audit credits. Furthermore, I understand that if hired and do not meet this requirement at any point in my employment, I can be dismissed or put on a probationary status. \_\_\_\_\_ (initial here)*

*(If this is your first semester at UW-Parkside and you are hired then you will need to have the required GPA at the end of the semester.)*

Last Name: \_\_\_\_\_ First, MI: \_\_\_\_\_

If living on campus:

Ranger Hall

University Apartments      My Room/Apt # \_\_\_\_\_ Phone # \_\_\_\_\_

Pike River Suites

Local Address: \_\_\_\_\_ Apt # \_\_\_\_\_ Phone # \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Student ID Number: \_\_\_\_\_

UW-P Email Address: \_\_\_\_\_

**NOTE: All communication will be sent to UW-P email addresses ONLY.**

<b><u>School Status:</u></b>					
<input type="checkbox"/> Freshman	<input type="checkbox"/> Sophomore	<input type="checkbox"/> Junior	<input type="checkbox"/> Senior	<input type="checkbox"/> Grad	<input type="checkbox"/> Other
Major:			Anticipated Semester/Year of Graduation:		
Number of credit hours for the semester applying for:					
Last Semester GPA:		Cumulative GPA:		Verified by office:	

<b><u>Employment and Volunteer Experiences:</u></b>		<input type="checkbox"/> This would be my first paid work experience.
Employer:	Type of work:	
Supervisor:	Phone:	Dates:
Employer:	Type of work:	
Supervisor:	Phone:	Dates:
Employer:	Type of work:	
Supervisor:	Phone:	Dates:

<b><u>Personal Reference</u></b>	
Name:	
Relationship to applicant:	Telephone:

**\*\*May we conduct a personal background check including contact of your previous employers and review other records as may be required for some positions?       Yes       No, please explain below.**

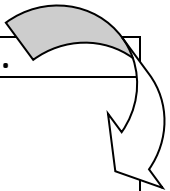
**Signature: \_\_\_\_\_ Date: \_\_\_\_\_**

<b>Please check off specific skills that you possess and indicate years of experience:</b>		
<input type="checkbox"/> Multi-line Telephone (yrs:____)	<input type="checkbox"/> Macintosh (yrs:____)	<input type="checkbox"/> MS Office (yrs:____)
<input type="checkbox"/> Scanners (yrs:____)	<input type="checkbox"/> Typing (yrs:____)	<input type="checkbox"/> Copier (yrs:____)
<input type="checkbox"/> Filing (yrs:____)		<input type="checkbox"/> Laminating Machine (yrs:____)
<input type="checkbox"/> Specialty Cash Register (yrs:____)	<input type="checkbox"/> Standard Cash Register (yrs:____)	
<input type="checkbox"/> Stage Lighting System (yrs:____)	<input type="checkbox"/> Sound System (yrs:____)	<input type="checkbox"/> Microphones (yrs:____)
<b>Do you require any special accommodations?</b>	<input type="checkbox"/> Yes please explain _____ _____ <input type="checkbox"/> no	

<b>Because you may be required to work with alcohol, we need to know the following:</b>			
My birthday is: _____	<input type="checkbox"/> Less than 18	<input type="checkbox"/> 18-20	<input type="checkbox"/> 21 or over

- ✓ Attach a copy of your course schedule for the semester you are applying.
- ✓ Let us know the approximate number of hours you would like to work: \_\_\_\_\_ hours each week.
- ✓ Do you work elsewhere? Are you involved in other student organizations?  
If yes, please share: \_\_\_\_\_
- ✓ **Tell us when you would like to work.** Some position shifts can range from 6AM start to 2AM close.

Mon.	Tue.	Wed.	Thurs.	Fri.	Sat.	Sun.



**Emergency Contact:**

Name: \_\_\_\_\_

Relationship: \_\_\_\_\_ Phone Number: \_\_\_\_\_

*I understand that any false information or significant omissions may disqualify me from further consideration for employment and may be justification for my dismissal from employment if discovered at a later date. I certify that all the information on this application is true and correct in every aspect.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*The University of Wisconsin-Parkside is an equal opportunity employer functioning under an Affirmative Action Program. UW-Parkside has a strong commitment to racial, cultural and ethnic diversity among its faculty, staff and students and actively seeks and encourages applications from men and women of all races and ethnic backgrounds.*

**Return Application to: Parkside Student Center Administrative Office, SCTR L209  
900 Wood Road, Kenosha, WI 53144; Or email [reservations@uwp.edu](mailto:reservations@uwp.edu).**

**Thank You for Considering Us for Your Future Employment**

**OFFICE USE ONLY**

Application Sent to:	Date/Notes:	Hire Date and Position:
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8/2016