UNIVERSITY OF WISCONSIN SYSTEM
EARLY COLLEGE CREDIT PROGRAM AND HIGH SCHOOL SPECIAL AGREEMENT FORM

Complete this form if you are currently enrolled in high school and wish to enroll for undergraduate courses at a University of Wisconsin (UW) System institution before high school graduation. Please carefully read the instructions on page two before completing any part of this form. A separate form must be completed for each UW System institution and for each term you wish to enroll.

SECTION I – STUDENT INFORMATION (TO BE COMPLETED BY STUDENT) (PLEASE TYPE OR PRINT IN INK)

Applying to: University of Wisconsin-_____ (use a separate form for each institution)

Applying for: ☐ Fall Semester 20_____ ☐ Spring Semester 20_____ ☐ Summer Session 20_____

Applying as (check all that apply): ☐ Early College Credit (school determines tuition payment) ☐ High School Special (student pays tuition)

First Name: _____ Middle Initial: _____ Last Name: _____

Date of Birth (mm/dd/yyyy): _____ Email: _____ Phone: _____

High School: _____ Anticipated Year of Graduation: _____

I certify that the information in this application is true and complete to the best of my knowledge. I understand that inaccurate information may affect my eligibility to enroll. If I enroll in the UW System, I will abide by all regulations, policies and procedures. I also understand that courses taken at any UW System institution will become part of my permanent university record and may affect my subsequent eligibility for admission to post-secondary institutions. I authorize the UW System to provide information about my course registration, grades and attendance to my high school, school district administrator and school board.

_____ Student Applicant Signature & Date

_____ Parent/Guardian/Foster Parent Signature & Date

_____ Parent/Guardian/Foster Parent Printed Name

SECTION II – COURSE INFORMATION TO BE COMPLETED BY STUDENT (WITH HELP FROM COUNSELOR)

Course(s) Intending to Take	Department and Course #	# of Credits	Early College Credit Program	District Approval (Completed by School District)	High School Special	Online Course
EXAMPLE: College Writing I	*ENG 110*	*3*	*X*	☒ Yes ☐ No		*X*
				☐ Yes ☐ No		
Indicate how you meet the prerequisites and your academic need for this course:						
				☐ Yes ☐ No		
Indicate how you meet the prerequisites and your academic need for this course:						
				☐ Yes ☐ No		
Indicate how you meet the prerequisites and your academic need for this course:						
				☐ Yes ☐ No		
Indicate how you meet the prerequisites and your academic need for this course:						

SECTION III – TO BE COMPLETED BY THE SCHOOL DISTRICT APPROVAL AUTHORITY/HIGH SCHOOL COUNSELOR/PRINCIPAL

This student has the permission of the high school administration to enroll in the above listed courses at the indicated UW System institution.

_____ School District Approval Authority & Date

_____ High School Counselor/Staff Advisor Signature & Date

_____ Printed Name (Counselor/Advisor)

_____ School Email Address (Counselor/Advisor)

_____ Phone Number (Counselor/Advisor)

NOTE: School District approval does not guarantee admission to the university. Course enrollment is not guaranteed and subject to availability.
If not participating in the Early College Credit Program, School District approval is not required.

UNIVERSITY OF WISCONSIN SYSTEM
EARLY COLLEGE CREDIT PROGRAM AND HIGH SCHOOL SPECIAL AGREEMENT FORM

Students, parents/guardians/foster parents and districts: read and follow the directions below to ensure all processes are completed properly.

STUDENT/PARENT/GUARDIAN/FOSTER PARENT

The student has responsibility for:

- submitting this form, completed with all required signatures, to the district by the designated due date
- obtaining the admissions and registration information for the UW System institution he or she wants to attend
- completing the college admissions and registration processes, and
- informing his or her district of the courses in which he or she actually enrolls.

STUDENT SPECIFIC RESPONSIBILITIES

1. Complete one form for each term you wish to enroll at the given UW System institution.
2. Review the following Early College Credit Program information:
   When signing this form, the student and parent/guardian/foster parent assures understanding of and/or compliance with the following conditions:
   a. Student shall comply with admission criteria for college course(s) taken under the Early College Credit Program.
   b. Student/Parent/Guardian/Foster Parent may be required to reimburse the school district for tuition, fees, book, and material costs if the student fails or fails to complete a course.
3. In Section I, sign and date (if student is under 18, parent/guardian/foster parent must also sign and date).
4. Submit this form (with all sections completed) by the designated due date (**February 1** for summer courses, **March 1** for fall courses, and **October 1** for spring courses) to the School District in which student is enrolled. This is typically done by submitting the form to a school counselor or Early College Credit Program Coordinator.
5. Upon notification from district of the course(s) that have been approved, complete the application process for the UW System institution at which the Early College Credit Program course(s) was/were approved and work with the UW System institution personnel as well as a high school counselor to enroll in appropriate course(s).
6. Follow the application and registration requirements and deadlines at the UW institution.
7. Submit all required documentation (i.e. high school transcripts along with any prerequisite documentation (test scores)).
8. Notify the district of the course(s) in which the student has enrolled (the college or university may do this directly with the district, but the student should follow-up to ensure the district has been notified).
9. If you have a documented disability and need accommodations, contact the UW System institution for additional information and assistance.
10. The UW institution may require a parent/guardian/foster parent signature on a form regarding the safety of minors on campus. If needed, the form will be provided to the student.

SCHOOL DISTRICT RESPONSIBILITIES

1. After receiving the Early College Credit Program and High School Special Agreement Form, review the form and necessary supporting documents to verify student eligibility.
2. School District representative takes formal action on course request (approval/denial).
3. Notify the student, in writing, of the district's decision (approval or denial). Regardless of how the notification is completed, both the student and the district should receive/maintain a copy of the completed and signed application.
4. Indicate with a check mark the approved courses in the "District Approval" column.
5. Send the completed and signed Early College Credit Program and High School Special Agreement Form to the college or university.

HIGH SCHOOL SPECIAL

Admission as a High School Special (student pays tuition) does not require School District approval. High School Counselors/Staff Advisors must sign the form and send to the college or university. Students should check with the UW System institution for timelines and requirements for High School Special students.

UNIVERSITY OF WISCONSIN SYSTEM
EARLY COLLEGE CREDIT PROGRAM AND HIGH SCHOOL SPECIAL AGREEMENT FORM

Please submit this form and include the official high school transcript (unless sent by electronic transmission) and, if applicable, ACT/SAT scores to:

UW-EAU CLAIRE **UW-EAU CLAIRE – BARRON COUNTY** **Admissions Office** 715.836.5415 admissions@uwec.edu www.uwec.edu PO Box 4004, Eau Claire, WI 54702	**UW-OSHKOSH** **UW-OSHKOSH, FOND DU LAC CAMPUS** **UW-OSHKOSH, FOX CITIES CAMPUS** **Admissions Office** 920.424.3164 admissions@uwosh.edu www.admissions.uwosh.edu 800 Algoma Blvd, Oshkosh, WI 54901	**UW-STOUT** **Admissions Office** 715.232.1232 admissions@uwstout.edu www.uwstout.edu 212 Sorensen Hall, Menomonie, WI 54751
UW-GREEN BAY **UW-GREEN BAY, MANITOWOC CAMPUS** **UW-GREEN BAY, MARINETTE CAMPUS** **UW-GREEN BAY, SHEBOYGAN CAMPUS** **K12 Relations** 920.465.2035 eccp@uwgb.edu www.uwgb.edu/k12relations 2420 Nicolet Dr, Green Bay, WI 54311	**UW-PARKSIDE** **Office of Admissions and New Student Services** 262.595.2355 admissions@uwp.edu www.uwp.edu 900 Wood Rd, Kenosha, WI 53141	**UW-SUPERIOR** **Admissions Office** 715.394.8230 admissions@uwsuper.edu www.uwsuper.edu Belknap and Catlin Ave PO Box 2000, Superior, WI 54880
UW-LA CROSSE **Admissions Office** 608.785.8939 admissions@uwlax.edu www.uwlax.edu 1725 State St, La Crosse, WI 54601	**UW-PLATTEVILLE** **UW-PLATTEVILLE BARABOO SAUK COUNTY** **UW-PLATTEVILLE RICHLAND** **Admissions Office** 608.342.1125 admit@uwplatt.edu www.uwplatt.edu 1300 Ullsvik Hall, 1 University Plaza, Platteville, WI 53818	**UW-WHITEWATER** **UW-WHITEWATER AT ROCK COUNTY** **Admissions Office** 262.472.1440 uwwadmit@uww.edu www.uww.edu 800 West Main St, Whitewater, WI 53190
UW-MADISON **Adult Career & Special Student Services** 608.263.6960 highschoolcredit@dcs.wisc.edu www.acsss.wisc.edu/high-school 21 N Park St, Suite 7101, Madison, WI 53715	**UW-RIVER FALLS** **Admissions Office** 715.425.3500 admissions@uwrf.edu www.uwrf.edu 410 S Third St, River Falls, WI 54022	**UW-INDEPENDENT LEARNING** **Student Services** 608.800.6750 IL@uwex.edu www.il.wisconsin.edu 5602 Research Park Blvd STE 300 Madison, WI 53719
UW-MILWAUKEE **UW-MILWAUKEE AT WASHINGTON COUNTY** **UW-MILWAUKEE AT WAUKESHA** 414.229.6357 dual-enrollment@uwm.edu www.uwm.edu/dualenrollment PO Box 749, Milwaukee, WI 53201	**UW-STEVENS POINT** **UW-STEVENS POINT AT MARSHFIELD** **UW-STEVENS POINT AT WAUSAU** **Admissions Office** Angela Schmidt aschmidt@uwsp.edu www.uwsp.edu 2000 W 5th St, Marshfield, WI 54449	