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Human Resources

Finys

Kenosha, WI 53158

Dear Finys Hiring Team,

I am writing to express my enthusiasm about the Business Analyst position at Finys. After discussing this position and its responsibilities with a Finys recruiter at a career fair, I'm confident that my knowledge and experience in business administration will allow me to excel in the position. More specifically, my understanding of operational analysis and my ability to communicate complex industry information to a variety of stakeholders centers me as an ideal candidate for this role.

While working as a Business Analyst Intern for Walmart's corporate office, the team and I became aware that the stores' inventory process was error-prone and slow. To streamline the process, I gathered data, diagnosed the error-causing elements of the inventory process, and established a new inventory procedure. Still in use today, the new inventory procedure is 27% faster and far less prone to errors. I'm eager to apply my quick problem-solving and operational analysis skills at Finys.

During a solution design meeting, a failure to communicate occurred between company departments. Some members of the meeting were not specialists, which created a communication barrier between specialists and non-specialists who were present. As an analyst, I specialize in conveying complex industry information, so I tailored my communication for both audiences. This communication resulted in more successful instances of communication during the meeting, which enabled the team to effectively design a solution. I consider professional communication to be one of my strongest skills, and my ability to bridge gaps and strengthen cross-department communication will make me a valuable Business Analyst at Finys.

Finys needs a dedicated business analyst, and I am confident that I possess the necessary skills to excel in the position. I look forward to discussing how my skills and experiences fit with Finys' goals.

Sincerely,
Benjamin Business